



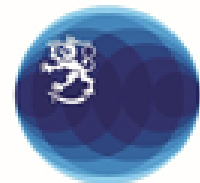
# PARTICIPATORY PLANTATION FORESTRY PROGRAMME

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QUARTERY PROGRESS AND EXPENDITURE REPORT FROM 1 JANUARY TO 31 MARCH 2022



United Republic of Tanzania  
**MINISTRY OF NATURAL RESOURCES  
AND TOURISM**  
Forestry and Beekeeping Division



Embassy of Finland  
Dar es Salaam



## Participatory Plantation Forestry Programme (PFP 2)

Phase 2: 1 November 2019 to 31 October 2023

Quarterly Progress and Expenditure Report from 1 January to 31 March 2022.

April 2022, Iringa, Tanzania.



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## **Participatory Plantation Forestry Programme (PFP 2)**

### **Quarterly Progress and Expenditure Report from 1 January to 31 March 2022**

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Other stakeholders: Tanzania Tree Grower Associations' Union (TTGAU)

Service providers: RLaBs

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**Cover photo:** The PSC members field visit to Kitulila village in Njombe FIC.

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## ABBREVIATIONS

AWP	Annual work plan
CCROs	Certificate of customary rights of occupancy
CDO	Community development officer
DC	District council
FBD	Forest and beekeeping division
FDT	Forest Development Trust
FFD	The Finnish Agri-Agency for Food and Forest Development
FIC	Forest industry clusters
FICC	Forest industry cluster coordinators
FITI	Forest Industry Training Institute
FORVAC	Forestry and Value Chains Development Programme
FTI	Forest Training Institute
FWITC	Forestry and Wood Industries Training Centre
GoF	Government of Finland
GoT	Government of Tanzania
GRL	Green Resources Limited
HIV/AIDS	Human immunodeficiency virus/acquired immunodeficiency syndrome
HRBA	Human rights-based approach
LGA	Local government authority
MFA	Ministry for Foreign Affairs of Finland
MNRT	Ministry of Natural Resources and Tourism
MOHA	Ministry of Home Affairs of Tanzania
MPM	Mufindi Paper Mill
MTG	Master tree growers
NLUPC	National Land Use Planning Commission
OSHA	Occupation Safety and Health Authority
PFP 1	Private Forestry Programme
PFP 2	Participatory Plantation Forestry Programme
PLUM	Participatory land use management
PO-RALG	President Office, Regional Administration, and Local Government
PSC	Programme steering committee
QAT	Quality assurance team
RLabs	Reconstructed living Labs Tanzania
SME	Small and medium enterprises
TaFF	Tanzania Forest Fund
TASAF	Tanzania Social Action Fund
TC	Town council
TFS	Tanzania Forest Services agency
TGA	Tree growers' association
TLTA	Tanzania Land Tenure Assistance
ToRs	Terms of reference
TTGAU	Tanzania Tree Growers Associations' Union
TZS	Tanzania shillings
VETA	Vocational Education and Training Authority
VLUMC	Village land use management committee
VLUP	Village land use plans
VSLA	Village Savings and Loan Association

## CONVERSION RATE

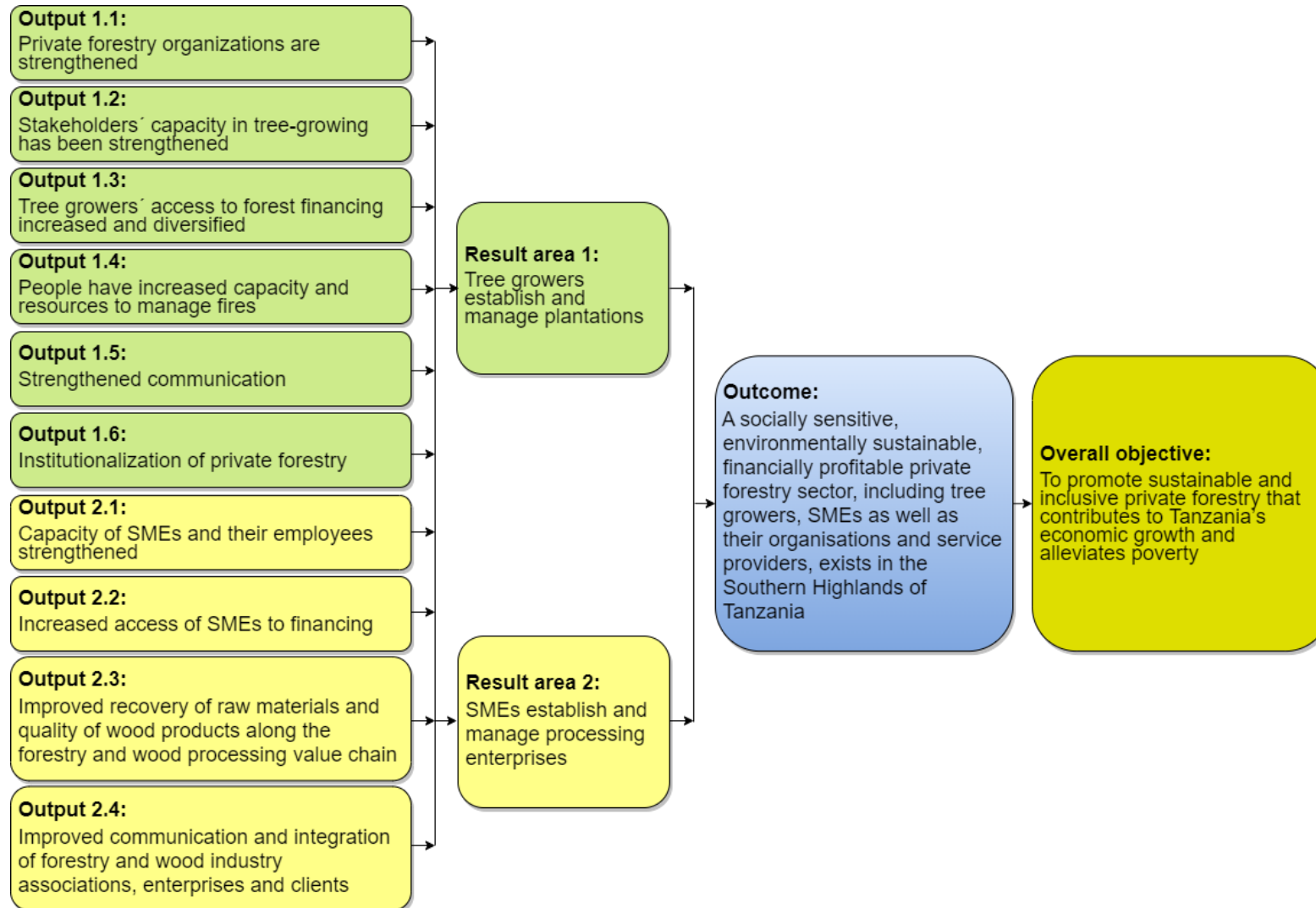
Euro 1 = 2,600 TZS



**PROGRAMME FACT SHEET**

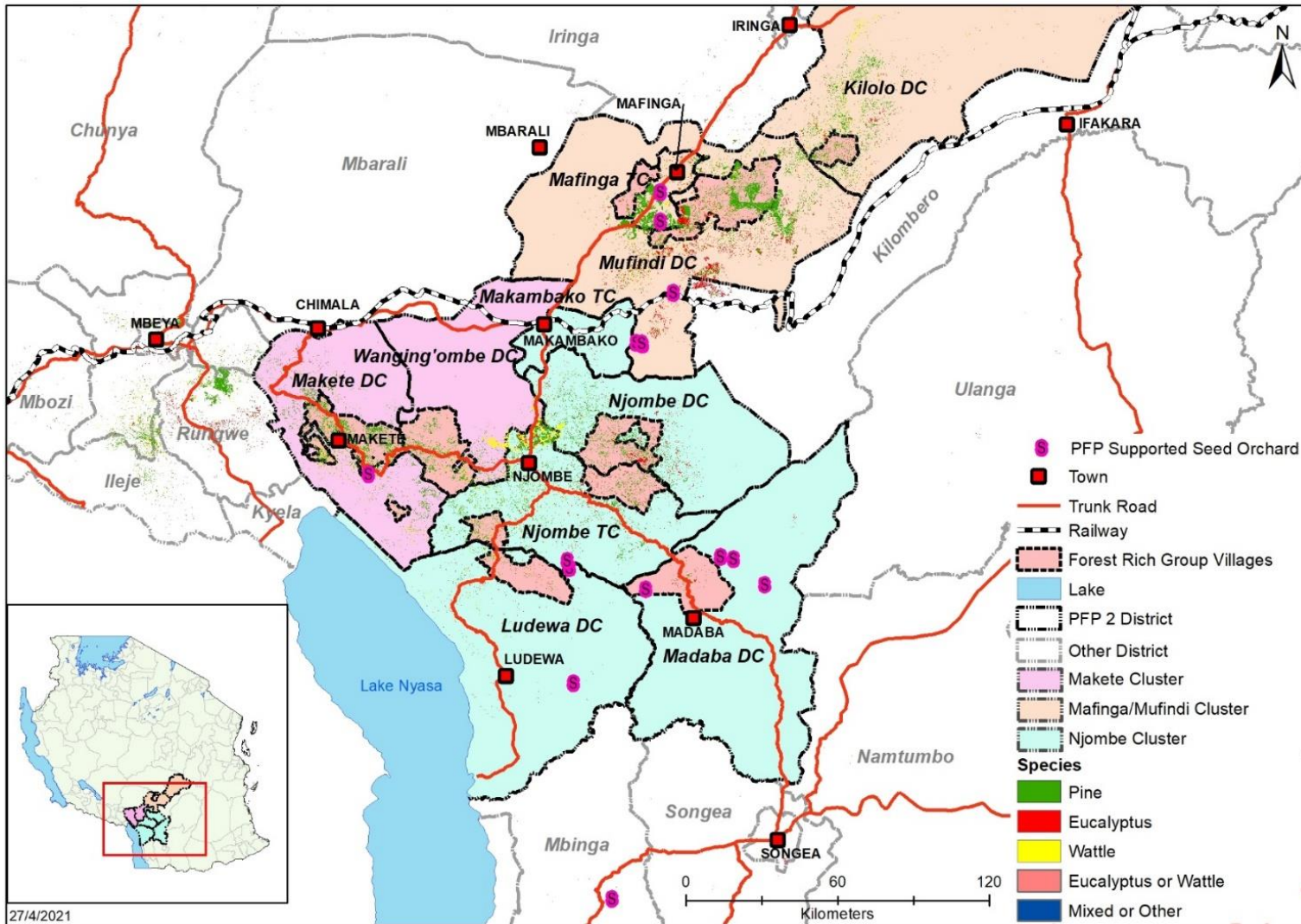
<b>Programme title:</b>	Participatory Plantation Forestry Programme Phase 2 (PPF 2)	
<b>Sub-sectors:</b>	Forestry, private sector development, wood industries, SME development	
<b>Expected impact:</b>	Sustainable and inclusive plantation forestry that contributes to Tanzania's economic growth and poverty alleviation	
<b>Programme outcome:</b>	A socially sensitive, environmentally sustainable, financially profitable private forestry sector, including tree growers, SMEs, and their organisations and service providers, exists in the Southern Highlands of Tanzania.	
<b>Geographical coverage:</b>	Three town councils and seven districts' councils in three regions of the Southern Highlands, Tanzania: Iringa (Mufindi DC, Mafinga TC and Kilolo DC), Njombe (Makete DC, Njombe TC, Makambako TC, Njombe DC, Ludewa DC and Wang'ing'ombe DC) and Ruvuma (Madaba DC)	
<b>Duration:</b>	Four years: From 1 November 2019 to 31 October 2023	
<b>Programme financing:</b>	Government of Finland 9.4 million Euro Government of Tanzania 0.47 million Euro	
<b>Competent authorities:</b>	<ul style="list-style-type: none"> <li>- Ministry of Natural Resources and Tourism, Tanzania</li> <li>- Ministry for Foreign Affairs of Finland</li> </ul>	
<b>Key stakeholders:</b>		
<b>1. Rightsholders</b>	<ul style="list-style-type: none"> <li>- Private tree growers</li> <li>- Vulnerable people</li> <li>- Urban-based tree growers</li> <li>- Small and Medium Entrepreneurs (SMEs)</li> <li>- Private forest companies</li> <li>- Nursery owners</li> </ul>	
<b>2. Duty bearers</b>	<ul style="list-style-type: none"> <li>- Forest and Beekeeping Division (FBD)/ Ministry of natural resources and tourism (MNRT)</li> <li>- Tanzania Forest Service Agency (TFS)/MNRT</li> <li>- Local governments (regional and district authorities)</li> <li>- Training institutions (Forestry Training Institute (FTI), Forest Industries Training Institute (FITI), Vocational Education and Training Authority (VETA), FWITC)</li> </ul>	
<b>3. Private sector organisations</b>	<ul style="list-style-type: none"> <li>- Tree Grower Associations (TGAs)</li> <li>- Tanzania Tree Growers Association's Union (TTGAU)</li> <li>- Tanzania Forest Industries Federation-SHIVIMITA (Southern Highlands Forest Industries Association (SAFIA), Northern Forest Industries Associations (NOFIA) and Sao Hill Sawmillers Association (UWASA))</li> <li>- Africa Forestry (AF)</li> </ul>	
<b>4. Other stakeholders</b>	<ul style="list-style-type: none"> <li>- Forestry Development Trust (FDT)</li> <li>- Sokoine University of Agriculture (SUA)</li> <li>- Tanzania Forest Research Institute (TAFORI)</li> <li>- Worldwide Fund for Nature (WWF)</li> <li>- We Effect</li> <li>- Tanzania Private Sector Foundation (TPSF)</li> <li>- Southern Agricultural Growth Corridor of Tanzania (SAGCOT) and its partners</li> <li>- Private secondary-processing companies (e.g., building, carpentry)</li> <li>- Service providers</li> <li>- Tanzania Forest Fund (TaFF)</li> </ul>	

**PFP 2 RESULTS CHAIN**





**PROGRAMME AREA**



## EXECUTIVE SUMMARY

### Background

The Participatory Plantation Forestry Programme (PFP 2) is a bilateral development aid programme established by the governments of Tanzania and Finland. It is the second phase of the Private Forestry Programme (PFP) and is designed to run from 1 November 2019 to 31 October 2023.

The programme increases rural income by promoting the commercial management of smallholder plantations and wood-processing enterprises. It adds value along the entire forest-product value chain, from improving the selection, quality, and vigour of planting material to introducing innovative, high-value wood products. It is also training and institutionalising vocational training in plantation forestry and wood-processing.

PFP 2 operates in 3 town councils and seven districts' councils in three regions: Iringa (Mufindi district council, Mafinga town council and Kilolo district council), Njombe (Makete district council, Njombe town council, Njombe district council, Ludewa district council, Wang'ing'ombe district council and Makambako town council) and Ruvuma (Madaba district council). Within this broad area, the programme facilitates the development of three potential forest industry clusters (Mafinga, Njombe and Makete forest industry clusters), each led by a Forest Industry Cluster Coordinator (FICC).

This quarterly progress and expenditure report covers the period from 1 January to 31 March 2022 of the third Tanzania fiscal year of the PFP 2. This report follows the 2021/22 annual work plan (AWP) endorsed by the sixth programme steering committee (PSC) meeting on 29 July 2021 and approved by the first PFP 2 supervisory board meeting on 4 November 2021.

### Delivery on results

Section code	Output	Progress highlights (Jan – Mar 2022)
Result 1: Tree growers establish and manage plantations		
2.1.1	Output 1.1: Private forestry organisations are strengthened	<ul style="list-style-type: none"> <li>- 54 TGAs were registered at district level while the registration at MOHA was ongoing.</li> <li>- 160 MTGs elected in 80 TGAs (88 males and 72 females).</li> <li>- 296 leaders elected in 80 TGAs.</li> <li>- 80 new TGAs members recorded making a total of 3,995 members including 4 institutions.</li> <li>- Women comprise of 33% of 3,948 which is the total male and female excluding 43 gender unspecified member and 4 institutions.</li> <li>- 106 out of 296 elected leaders were females. This is equivalent to 36% and an increase of 9% from a baseline value of 27%.</li> <li>- TTGAU completed organisational capacity assessment and delivered leadership and governance trainings to 12 TGAs which are part of the service provision contract.</li> <li>- 144 TGA members (49 females and 95 males) from six TGAs in Mufindi were trained on leadership and governance trainings through the service provision contract to capacitate six TGAs.</li> </ul>
2.1.2	Output 1.2: Stakeholders' capacity in tree growing has been strengthened	<ul style="list-style-type: none"> <li>- On 20 and 21 January 2022 a stakeholder's workshop meeting conducted to finalise the proposal for securing addition fund to capacitate the forestry and wood industries training institution (FWITC, FTI and FITI).</li> <li>- 3,360 smallholders tree growers participated in forestry extension services (664 in field days, 1,634 in demonstrations and 1,062 in other general meetings).</li> <li>- Two programme formalised trainings delivered including 1) nursery establishment and management, and 2) module for TGA chairperson, vice chairperson, secretary, and executive committee members. 207 people participated in the training, including 138 in nursery training and 69 in module for TGA leaders.</li> <li>- 1 demo plot established for first thinning demonstrations.</li> <li>- The annual target for woodlot management plans was achieved with 1,206 customised woodlot management plans being developed and distributed to smallholder tree growers.</li> </ul>

Quarterly Progress and Expenditure Report from 1 January to 31 March 2022

Section code	Output	Progress highlights (Jan – Mar 2022)
		<ul style="list-style-type: none"> <li>- A stakeholder planning and reporting meeting on the improved tree seed production development implemented on 16 March 2022.</li> <li>- 15 seed orchards and stands continued to be managed and awareness on improved tree seed raised in various programme activities.</li> </ul>
2.1.3	Output 1.3: tree growers' access to forest financing increased and diversified	<ul style="list-style-type: none"> <li>- 8 TGAs facilitated to develop forest-based funding proposals worth 13,900 euros (7 for nursery establishment and 1 for beekeeping).</li> <li>- Discussions were ongoing to prepare a proposal and terms of reference to explore opportunities for establishing a forestry carbon project in programme area.</li> </ul>
2.1.4	Output 1.4: People have increased capacity and resources to manage fires	<ul style="list-style-type: none"> <li>- Awareness on landscape level fire management approach raised in 6 villages supported on VLUPs in Mafinga FIC.</li> <li>- 1,634 smallholders tree growers reached in 70 demonstration and extension events in villages, specific on fire management. PFP 2 incorporated the issue of fire in various activities which are excluded from these statistics.</li> </ul>
2.1.5	Output 1.5: Strengthened communication	<ul style="list-style-type: none"> <li>- Stakeholders planning and reporting meeting implemented from 10 to 11 January 2022, for preparing and finalising the semi-annual progress and expenditure report.</li> <li>- 8<sup>th</sup> PSC meeting was organised and implemented on 23 February 2022 to approve the semi-annual progress and expenditure.</li> <li>- Reports and other communication materials prepared and published. Also, technical, and administrative reports were printed and distributed to stakeholders.</li> <li>- 3,298 unique visitors and 510 downloads recorded in the programme website during the quarter.</li> </ul>
2.1.6	Output 1.6: Institutionalisation of private forestry	<ul style="list-style-type: none"> <li>- LGAs were engaged and collaborate in various programme activities.</li> <li>- PFP 2 facilitated a 5-day workshop meeting to mentor and capacitate district and PFP 2 extension staffs on operationalisation of the MNRT technical order number one on plantation management for quality products. 70 extension officers including 50 district, 10 TTGAU and 10 PFP 2 participated in the workshop.</li> <li>- Six villages in Mufindi and Kilolo district were facilitated in development of VLUP. 1) Mufindi DC: Kidete, Kihanga, Mwitikilwa and Ihefu, and 2) Kilolo DC: Wangama and Mwatasi</li> </ul>
<b>Result 2: SMEs establish and manage value-adding processing enterprises</b>		
2.2.1	Output 2.1: Capacity of SMEs and their employees strengthened	<ul style="list-style-type: none"> <li>- The SME development manual roll-out session was ongoing. 27 extension staff are participating in the roll-out session. Of 27 trainees, 23 district and 4 PFP 2. Amongst other, the key selection criteria were their engagement in wood industries extension services.</li> <li>- 658 SMEs reached in wood industries extension services including 135 in workshop, 325 in field days and 96 in demonstrations.</li> <li>- Two trainings delivered: 1) Sawing for high recovery and value-added wood products, and 2) Chainsaw operation and harvesting techniques</li> <li>- 115 entrepreneurs participated from the two trainings including 100 in sawing for high recovery and 15 in chainsaw training.</li> <li>- Demonstrations on carpentry, sawmilling, chainsaw operation, nursery management and charcoal production delivered to various SMEs reached in wood industries trainings and extension services.</li> <li>- One training conducted on gender for business to promote better understanding of gender and safeguarding the rights of women and vulnerable including health and safety. 40 entrepreneurs participate including 30 males and 10 females.</li> <li>- Training needs of vulnerable groups who were interested in carpentry (including youth and deaf people) were assessed.</li> </ul>

## Quarterly Progress and Expenditure Report from 1 January to 31 March 2022

Section code	Output	Progress highlights (Jan – Mar 2022)
		<ul style="list-style-type: none"> <li>- Awareness raised in various programme interventions on the issue of child labour.</li> </ul>
2.2.2	Output 2.2: Increase access of SMEs to financing	<ul style="list-style-type: none"> <li>- 165 SMEs facilitated in preparation of business plans.</li> <li>- 26 SMEs fully registered at district level.</li> <li>- 1 workshop conducted to link SMEs with TaFF, LGA and SIDO.</li> <li>- 15 SMEs group were facilitated in preparation of proposals to secure funds from the LGAs. In total these proposals were worth TZS 454,425,000 (175,000 euros). 3 SMEs groups were awarded 45,000,000 (17,300 euros) from LGA whilst the remaining 12 were being processed.</li> </ul>
2.2.3	Output 2.3: Improved recovery of raw materials and quality of products along the value chain	<ul style="list-style-type: none"> <li>- PFP 2 continued to facilitate FWITC development and collaborate with FWITC in delivering forestry and wood industries trainings.</li> <li>- The first ever graduation ceremony for forestry and wood industries VET graduates took place on 21 February 2022, where 37 students were awarded certificates.</li> <li>- The service provision to strengthen furniture manufacturing in Iringa region was ongoing and the international furniture designer mobilised. SMEs selection was being finalised.</li> <li>- FWITC carpentry tools and machinery were upgraded.</li> <li>- Carpenters and timber dealers SMEs in Mufindi were trained on the importance properly dried timber and measurement of moisture content.</li> <li>- Mufindi carpenters were trained on the benefits of cordless drills and of using screws as fasteners, and also on hand made saw jigs for making dowels.</li> </ul>
2.2.4	Output 2.4: Improved communication and integration of forestry and wood industry associations, enterprises, and clients	<ul style="list-style-type: none"> <li>- PFP 2 facilitated development of sawn wood market information system involving collection of prices data from major market, consolidation, and communication of these data.</li> <li>- The idea of Mbao Sokoni was introduced to 10 villages in Njombe FIC where 397 villagers participated including 228 males and 169 females.</li> <li>- DC-Makete committed to provide TZS 20,000,000 (7,700 euros) as contribution to construction of the timber yard in Mang'oto village.</li> <li>- The programme developed terms of reference for an organization development service provision comprising of two consultants. The team leader position was difficult to fill and so the required qualifications were changed and the position readvertised. The closing date is 15 April.</li> </ul>

### Resources and Budget

The total MFA budget for PFP 2 is 9.4 million euros. In addition, the Government of Tanzania provides an in-kind contribution. Of the 9.4 million euros, 61% was utilised from 1 November 2019 to 31 March 2022.

A total of 777,109 euros was budgeted for the period from January to March 2022 of the 2021/22 AWP. 96% of the allocated budget was spent which is equivalent to 744,856 euros. The overall expenditure of the total 2021/22 AWP allocated budget is 72%, equivalent to 1,562,090 euros.

### Planned activities

Details of planned activities are included in the 2021/22 AWP.



## 1. PROGRAMME DESCRIPTION

The Private Forestry Programme - PFP 1 (which has now changed its name to Participatory Plantation Forestry Programme – PFP 2) started in January 2014. PFP 1 was to run for four years, was extended by one year to December 2018, and then further extended to 30 April 2019, by which time the original budget had been spent. The first phase was followed by a two-month bridging phase that required additional funding provided by Forestry and Value Chains Development programme (FORVAC).

PFP 2 is a four-year continuation of the five-year and four-month PFP 1. It supports smallholder plantation forestry and wood-processing industries in the Southern Highlands of Tanzania. It started on 1 November 2019 and is expected to end on 31 October 2023.

Planning for PFP 2 commenced with formulation and appraisal missions conducted during October 2017 and May 2018, respectively. The draft PD that resulted from these consultant inputs was published by the Ministry for Foreign Affairs of Finland (MFA) on 15 May 2019.

The agreement between the government of Finland (GoF) and the government of Tanzania (GoT) on cooperating on PFP 2 was signed on 18 July 2019. GoT, through the Ministry of Finance and Planning (MoF) and Ministry of Natural Resources and Tourism (MNRT), and the GoF, through the MFA and the embassy of Finland in Tanzania, guided the mobilisation of resources and the practical arrangements needed to start implementing the programme immediately, beginning on 1 November 2019.

The overall objective of PFP 2 is the same as that of PFP 1: “To promote sustainable and inclusive private forestry that contributes to Tanzania’s economic growth and alleviates poverty”. PFP 2 aims to consolidate PFP 1’s achievement by shifting from direct operations to facilitation, inclusiveness, and the building of sustainability for a long-term impact.

To ensure that the plantation forestry sector in Tanzania is all-inclusive, PFP 2 was formulated with a human rights-based approach (HRBA), which, in practice means, the realisation of human rights as PFP 2 results. Furthermore, the PFP 2’s HRBA approach will emphasise inclusive, participatory, and non-discriminatory processes which are transparent and enhance accountability. PFP 2 strives to enhance the capacities of rights-holders, duty-bearers and, when relevant, other responsible actors. It has conducted a comprehensive human rights, gender, and vulnerability baseline assessment to facilitate the participation and inclusiveness of all programme stakeholders in implementation.

Studies conducted by PFP 1 and the Forest Development Trust (FDT) over the last five years have improved understanding of the sector. Key findings include the following.

- a. Collectively, smallholders raise the largest area of forest plantations (>150,000 ha) of any producer in Tanzania and have the most scope for expansion.
- b. Collectively, SMEs produce the most sawn wood of any producer in Tanzania.
- c. Both smallholders and SMEs contribute significantly to livelihoods in the Southern Highlands. Yet, they are underserved in training, extension, infrastructure, financial services, research, and innovation support and, consequently, do not achieve their potential.
- d. Forest value chains are based on too few tree species of unknown provenance. The FDT and PFP 1 have made significant contributions to tree improvement, but these contributions are not sufficiently institutionalised.
- e. PFP 1 identified six potential forest industry clusters. The three with the most medium-term development potential were Mafinga, Njombe and Makete. The forest industry clusters have many stakeholders, including smallholders and company and government growers; private transporters; non-government organisations (NGOs); and the ministries, departments, and agencies of MoF, MNRT, Ministry of Education, Science and Technology (MoE), president’s office regional administrative and local government (PO-RALG) and VETA. However, since these stakeholders are not locally coordinated or optimised to work together, there are many inefficiencies in the sector, such as those listed below:
  - Pine is planted when the market demands eucalyptus.

- The district governments of Mufindi, Mafinga, Kilolo, Makete, Njombe town council, Njombe district council, Ludewa, and Wang'ing'ombe are primarily financed by taxing forestry, yet their reinvestment in commercial forestry extension is suboptimal
  - Impromptu taxes that cause businesses to fail are imposed.
  - Government land is left idle when it could be used productively.
- f. The most cost-effective way to reduce poverty through production forestry and sawmilling in the Southern Highlands are to improve forest industry cluster coordination and enhance the performances of smallholders and SMEs.
- g. Makete District in Njombe Region has more smallholder plantation forestry than any other district, has some of the best growing conditions, and, until recently, has suffered from impoverishment due to its remoteness and lack of services. Rapid progress in rural electrification and road construction is, however, opening opportunities for rural industrialisation while at the same time improving market access.

PFP 2 focuses on cluster coordination and groups of smallholders in plantation-rich villages. It believes it can significantly impact poverty reduction by improving plantation forestry and wood processing.




This report presents the progress from 1 January to 31 March 2022. The total MFA budget for the reporting period was 777,109 euros, whilst the actual expenditure was 744,856 euros or 96% of the of the quarter budget.



## 2. PROGRESS TOWARDS THE ACHIEVEMENT OF THE EXPECTED RESULTS

This section describes progress for the output and activity targets set in the 2021/22 AWP. Where appropriate, the status and progress made in each achieved target, deliverable and planned activities are illustrated and rated as described in Table 2.1.

**Table 2.1 Ratings used for the achievement statuses of activities performed from January to March 2022**

Colour highlight	Description
	The target has been achieved, or implementation is on track for continuous targets (those scheduled to be implemented in more than one quarter).
	Progress is being made with minor deviations.
	The activity is scheduled, but no progress has been made due to significant deviations.

### 2.1 Result 1 Tree growers establish and manage plantations

#### 2.1.1 Output 1.1 Private forestry organisations are strengthened

Deliverables – 2021/22 AWP	Progress	Deviation	Achievement status	Justification
<b>Activity 1.1.1: TGA mobilisation, establishment, and strengthening</b>				
64 TGAs registered – End of December 2021	All 64 TGAs have been registered at district level (10 were registered in quarter 2 and 54 TGAs registered during the reporting period). MOHA registration was being processed.		Achieved	
TGAs' master tree growers elected – End of December 2021	160 MTGs elected in 80 TGAs supported by PFP 2. Of 160 MTGs, 88 were males and 72 females.		Achieved	
Permanent leaders elected – End of March 2022	296 leaders were elected in 80 TGAs.	Most elected leaders were interim (because they have not yet elected permanent leaders)	Progress being made	Due to delays in registration process, TGA have not elected permanent leaders.  The guideline requires an election to be conducted after TGA has been registered to elect permanent leaders.
Advanced TGAs start delivering	TGAs have started delivering		On track	

Deliverables – 2021/22 AWP	Progress	Deviation	Achievement status	Justification
services to members – End of March 2022	services to members including coordination of woodlots management activities.			
<b>Activity 1.1.2 Encouraging women and vulnerable people to participate in TGAs</b>				
Increase percentage of women and vulnerable people in TGAs (Jul 2021 – Jun 2022)	Of the prospective TGA members in 80 villages, women comprise 33% and 7% vulnerable people.		On track	
Increase percentage of women in TGAs management bodies and the TTGAU (Jul 2021 – Jun 2022),	The composition of women in TGA management bodies is 106 out of 296, equivalent to 36%.		On track	

**Activity 1.1.1 TGA mobilisation, establishment, and strengthening**

Annexe 3 and Annexe 4 provides detailed progress on status of TGA formation in 64 villages and strengthening process in 80 villages respectively. Newly formed TGAs in 64 villages received the governance training and completed their constitution development.

64 new TGAs were registered at the district level while the registration at Ministry of Home Affairs in Tanzania (MOHA) was still on progress (Annexe 3).

PFP 2 TGAs have collectively achieved 141 milestones for TGA development (Annexe 4). This comprises 67 milestones for TGAs formed in PFP 2, 46 milestones for TGAs formed in PFP 1, and 28 milestones for TGAs formed with the help of other stakeholders.

In reference to Table 2.2 of the semi-annual progress and expenditure report for the period from 1 July to 31 December 2021, Table 2.2 provides summary of the progress made to mitigate the challenges identified to face the existing TGAs in the programme area.

**Table 2.2 Progress on identified challenges facing the existing TGAs and ongoing mitigative measures**

Village Name	Challenge/Issue	Mitigative measure	Progress made
Ibaga	The existing TGA is inactive. Members are unknown.	Tree growers requested PFP 2 to facilitate them through the TGA establishment process.	Members in existing TGAs and tree growers in Ibaga and Mang'oto villages were facilitated through the mobilisation and establishment stage.
Mang'oto	The existing TGA is inactive. Only eight people are known but not active as TGA members.	Tree growers want to form a new TGA. PFP 2 restored the TGA establishment process. Both villages reached the "Awareness-raising in hamlet" stage.	PFP 2 was still waiting for a decision from both TGAs on whether to form a new TGA or continue with the existing TGAs.
Mago	The membership joining fee is high, restricting other tree growers to join the existing TGA. The joining fee is TZS	Tree growers (who are not members of the existing TGA and cannot afford the joining fee) agreed to mobilise together to form a new TGA. PFP 2 restored	Tree growers (who are not members of the existing TGA and cannot afford the joining fee) mobilised and formed a new TGA which is still under the registration process.

Village Name	Challenge/Issue	Mitigative measure	Progress made
	800,000 (Apr. Euro 300)	the TGA establishment process. The "Awareness-raising in hamlet" stage reached.	
Wami	The TGA was initially formed as a VSLA group in which the number of members was limited to 30 people (Following VSLA groups condition). Hence limiting other tree growers to join.	PFP 2 raised awareness on TGA formation. The tree growers were still discussing whether to form a new TGA or revise the constitution for other tree growers to join. Follow up was still in progress.	Follow up was still in progress.
Igawisenga	The TGA is inactive. Most of the members are unknown. Also, the TGA has not paid an annual subscription fee to MOHA for more than ten years (estimated to be TZS 3,000,000 equivalent to Euro 1,100).	The active members of the TGA and tree growers (who are not members of the TGA) were still discussing whether to form a new TGA or continue with the existing one. Follow up was in progress.	Tree growers (who are not members of the existing TGA) mobilised and formed a new TGA which is still under the registration process.
Wino	The village has two TGAs: one registered at MOHA and the other at the district.  The TGA under MOHA is inactive. Leadership and members are unknown.	PFP 2 support and works closely with the active TGA registered under the district.	Support continued with the active TGA registered under the district.
Lilondo	The TGA, which was reported to be registered at the district, does not exist. Only the TGAs registered at MOHA is active.	PFP 2 support and works closely with the active TGA, registered under MOHA.	Support continued with the active TGA registered under the MOHA.

160 tree growers from 80 TGAs elected as Master Tree Growers (MTGs). Of 160 elected MTGs, 88 were males and 72 females. Table 2.3 provides summary composition of elected MTGs disaggregated by age class.

**Table 2.3 Composition of MTGs by age class**

FIC	Age class					Total
	0 – 14	15 – 24	25 – 35	36 – 59	60 and above	
Makete	0	0	12	52	2	<b>66</b>
Mafinga	0	0	14	32	0	<b>46</b>
Njombe	0	0	14	32	2	<b>48</b>
<b>Total</b>	<b>0</b>	<b>0</b>	<b>40</b>	<b>116</b>	<b>4</b>	<b>160</b>

The PFP 2 contracted the Tanzania Tree Grower Associations' Union (TTGAU) to strengthen 12 pre-selected TGAs in the Southern Highlands in accordance with the TGA Formation and Strengthening Guidelines published by PFP 2 in 2020 to complete their development stages including being strengthened in plantation pruning and thinning.

The service provider has two expected outputs to be delivered including 1) 12 preselected TGAs with improved TGA governance, administration, and management capacities, and 2) Tree growers in 12 preselected TGAs capacitated on plantation pruning and thinning.

By the end of the reporting period, the service provider completed the assessment of the organisational capacity of the 12 TGAs including compliance to HRBA and awareness raising.

**Table 2.4 Baseline assessment of organisation capacity and HRBA compliance in 12 TGAs under TTGAU service provision contract.**

Aspect		Findings
1	Organisation capacity	<ul style="list-style-type: none"> <li>- Limited awareness on TGA constitutions</li> <li>- Lack of organization structures and distribution of roles</li> <li>- Not conducting meetings and keeping minutes of the meetings</li> <li>- Limited knowledge on record keeping and type of records to keep</li> <li>- Financial management</li> <li>- Limited knowledge on preparation of TGA plans</li> <li>- Not conducting election of leaders according to constitution</li> <li>- Financial instability of TGAs</li> <li>- Lack of good communication between members and leaders</li> <li>- Limited network among TGAs</li> <li>- Lack of common income generating activities</li> <li>- Members not paying subscription fee</li> <li>- Unfilled position e.g. in Nguvumali TGA at Ipilimo village there is only 2 TGA leaders (chairperson and secretary)</li> </ul>
2	HRBA compliance	<ul style="list-style-type: none"> <li>- Limited participation of women in decision making bodies</li> <li>- Lower number of women in TGA</li> </ul>
3	Forestry	<ul style="list-style-type: none"> <li>- Forest fires identified as a major problem</li> <li>- Limited access to extension services</li> </ul>

By the end of the reporting period, the service provider completed leadership and governance training in six villages in Mufindi districts. This two-days training was conducted to all TGA members including leaders and non-leaders' members. A total of 144 members (49 women 95 men) attended the training which covered the concept of leadership, governance, rights, and responsibilities of TGA members and leaders, work planning, budgeting, record keeping, preparations for meetings, minutes taking, communication, right of women to hold leadership positions in the TGAs, financial management, monitoring of TGA activities. Training was conducted basing on the results of organization and HRBA assessment, TGA Administration Manual and TGA Establishment and Training Guideline.

**Activity 1.1.2 Encouraging women and vulnerable people to participate in TGAs**

PFP 2 in collaboration with the local government and TTGAU delivered training in 80 TGAs in programme area on governance and gender mainstreaming to ensure TGA constitutions, plans and decision-making are shaped by a gender-inclusive perspective.

81 tree growers joined the TGAs making a total of 3,995 members in 80 TGAs (with average of 50 members) supported in PFP 2 areas. Of 3,995 TGAs members, 2,663 and 1,285 were males and females with 43 people who were gender unspecified and 4 institutions. Following the validation exercise of active TGA members in 18 existing TGAs, the number of male and female fluctuated as opposed to the figures reported in the previous progress report. Figure 2.1 presents composition of TGA membership disaggregated by age class.

In addition, of 3,995 members, 169 were public and elected officials comprising 10 ward councillors, 29 village executive officers (VEO), 28 village chairpersons (VC), 90 hamlet leaders and 12 primary and secondary school teachers. Furthermore, 289 TGAs members were identified as vulnerable people, including 108 TASAF beneficiaries, 63 widows, 93 people with HIV/AIDS and 25 people with physical disabilities. In addition, of these 3,995 TGAs members, 4 were primary and secondary schools.

**Figure 2.1 TGA membership by age class**

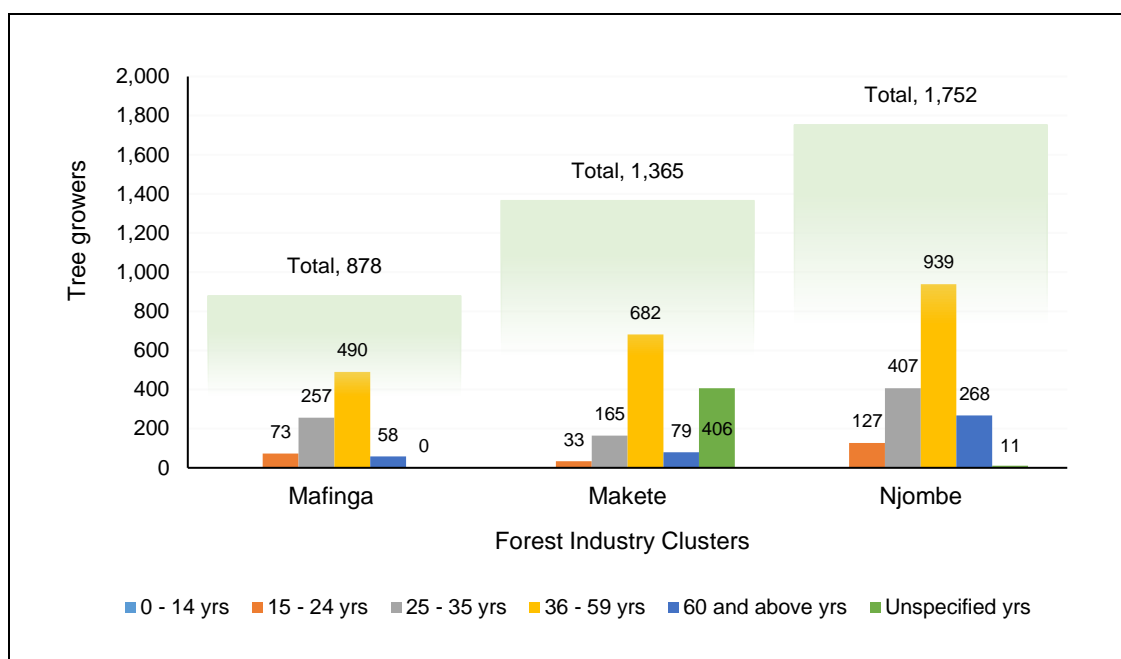


Table 2.5 and Table 2.6 summarize TGAs leadership by gender and age class respectively. The average composition of women in TGA management bodies is 36% (equivalent to 106 female leaders out of 296 total leaders). Still not all TGAs completed selection of leaders to fill all TGA leadership positions.

**Table 2.5 TGAs' leadership composition by gender**

Leadership	Male	Female	Total	Composition of women (%)
Chairperson	68	8	76	11%
Vice-chairperson	44	20	64	31%
Secretary	44	36	80	45%
Treasurer	34	42	76	55%
<b>Grand Total</b>	<b>190</b>	<b>106</b>	<b>296</b>	<b>36%</b>

**Table 2.6 TGAs' leadership composition by age class**

Age class	Number of leaders
A = 0 – 14	0
B = 15 – 24	1
C = 25 – 35	50
D = 36 – 59	224
E = 60 – Above	21
<b>Grand total</b>	<b>296</b>

### 2.1.2 Output 1.2. Stakeholders' capacity in tree-growing has been strengthened

Deliverables – 2021/22 AWP	Progress	Deviation	Achievement status	Justification
<b>Activity 1.2.1 Forestry training and extension</b>				
Trainings on plantation management delivered in 80 (July 2021 – June 2022)	- 207 people were trained in two trainings. - 3,360 tree growers participated in forest extension services.		On track	
Demonstration plots first and	1 demonstration plot established.		On track	

Deliverables – 2021/22 AWP	Progress	Deviation	Achievement status	Justification
second thinning established (July 2021 – June 2022)	on first thinning established in Itipula village in Njombe FIC.			
<b>Activity 1.2.2 Support for woodlot management plans</b>				
1,200 woodlot management plans (July 2021 – June 2022)	Annual target for woodlot management plans achieved with 1,206 customised woodlot management plans developed and distributed.		Achieved	
<b>Activity 1.2.3 Improved tree seed production development</b>				
Three coordination workshops involving TFS, TTGAU and PFP 2 conducted (July 2021 – June 2022)	On 16 March 2022 one coordination workshop conducted involving TFS, TTGAU and PFP 2.  Cumulative two out of three coordination workshops have been conducted.		On track	
Improved tree seed harvested (October 2021)	Achieved during the previous quarter.		Achieved  (13.39 kilogram of clean seeds harvested out of planed 5 kilogram)	
Awareness-raising events conducted (July 2021 – June 2022)	Awareness about improved tree seed was raised in all programme organised events.		On track	

### **Activity 1.2.1 Forestry training and extension**

On 20 and 21 January 2022, PFP 2 organised a stakeholder’s workshop meeting to finalise preparation of a proposal for strengthening training institution through addition funds, to develop the technical and vocational education capacity of FWITC, FITI and FTI. The status and availability of addition fund for this proposal remained unknown.

PFP 2 continued to provide forestry training and extension services in collaboration with the local government and other collaborating partners. 3,360 tree growers participated in forestry extension services in villages including 664 in field days, 1,634 in demonstrations and 1,062 in other general meetings.

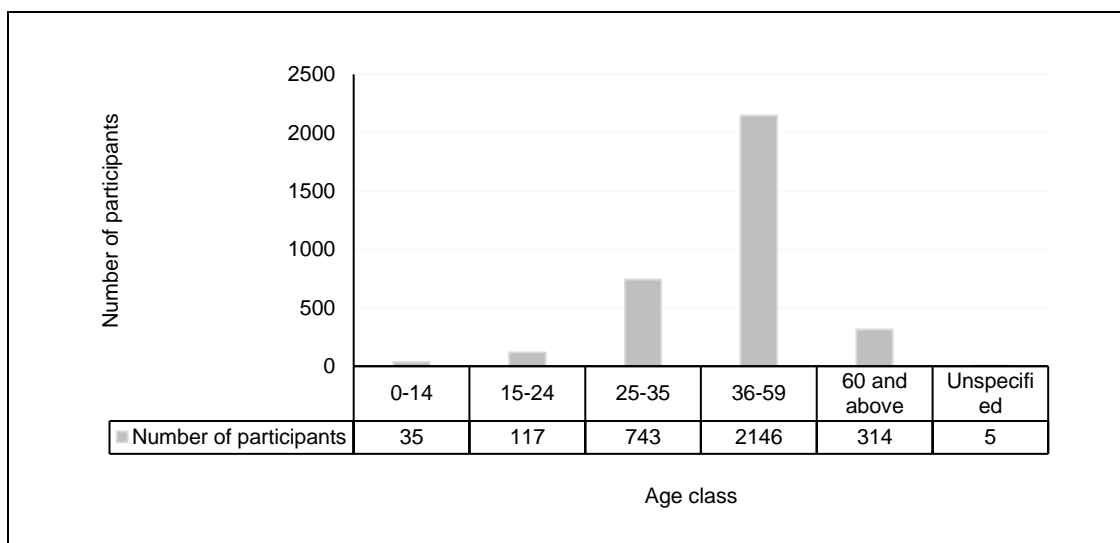
Table 2.7 presents participation in forestry extension services disaggregated by gender, public or elected officials, vulnerability, and disability. In addition, Figure 2.2 presents participation in forestry extension services disaggregated by age class.



**Table 2.7 Participation in forestry extension services by gender, public/elected official, disability, and vulnerability**

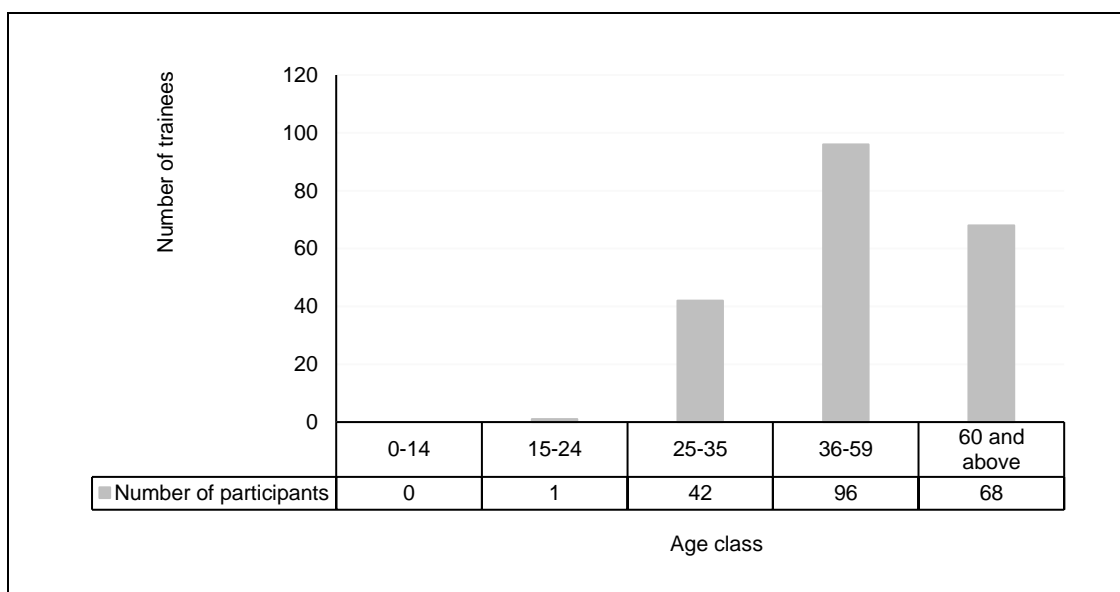
Category	Number of participants
1 Gender	- Male = 2,132 - Female = 1,228
2 Public/elected officials	269 comprising of Village executive officers, village chairperson and hamlet leaders.
3 Disability	18 people with physical disability
4 Vulnerability	55 vulnerable people - 37 TASAF beneficiaries - 18 people with disability

**Figure 2.2 Participation in forestry extension service by age class**



PFP 2 facilitated two trainings including 1) tree nursery establishment and management and 2) A module for TGA chairperson, vice chairperson and executive committee. 207 people received training including 138 people in nursery establishment and management, and 69 people in module for TGA chairperson, vice chairperson and executive committee. Of 207 trainees, 91 were males and 116 females. In addition, 1 village leader, 6 people with physical disability and 108 TASAF beneficiaries participated in training. Figure 2.3 presents participation in nursery establishment and management training disaggregated by age class.

**Figure 2.3 Participation in forestry training by age class**



One new demonstration woodlot was established during the reporting period, in Itipula village to demonstrate first thinning and other management activities such as firebreak establishment and pruning. Table 2.8 describe details of the established demonstration plot.

**Table 2.8 Detailed summary of the newly established demo plot**

Aspect	Description
1	Ownership type
2	Planted specie
3	Planting date
4	Altitude
5	Area
6	Demonstrated activities

**Activity 1.2.2 Support for woodlot management plans**

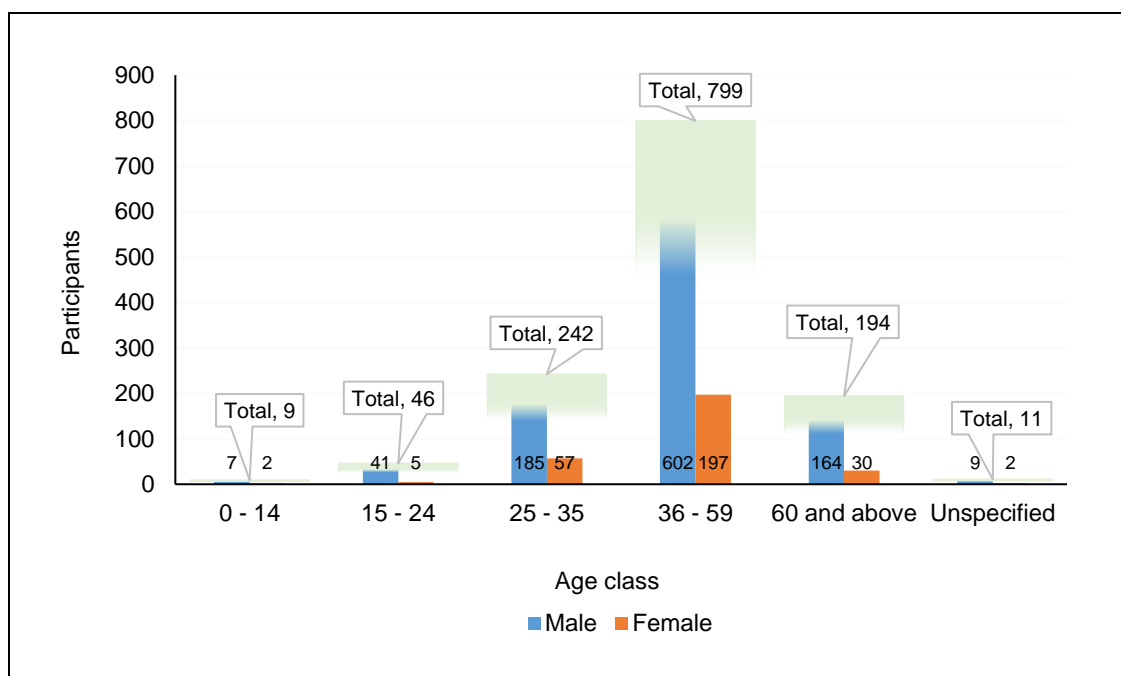
PFP 2 collaborated with the local government to facilitate forestry extension services, including applying silvicultural best operating practices in TGA woodlots.

By end of the reporting period information for 1,557 woodlots (equivalent to 1,188.98 ha) were collected in 80 villages of Mafinga, Njombe and Makete FICs. The collected woodlots information included owners' details, spatial location (village and district), area, stocking, and species. Of 1,557 woodlots, customized woodlots management plans for 1,206 woodlots were already developed and distributed to tree growers. Table 2.9 and Figure 2.4 present ownership of 1,557 woodlots disaggregated by gender and age class.

**Table 2.9 Woodlots ownership by gender**

Ownership	Male	Female	Total
1 Individual	1,008	293	1,301
2 Institution	-	-	23
<b>Total</b>	<b>1,008</b>	<b>293</b>	<b>1,324</b>

**Figure 2.4 Woodlots ownership by age class**



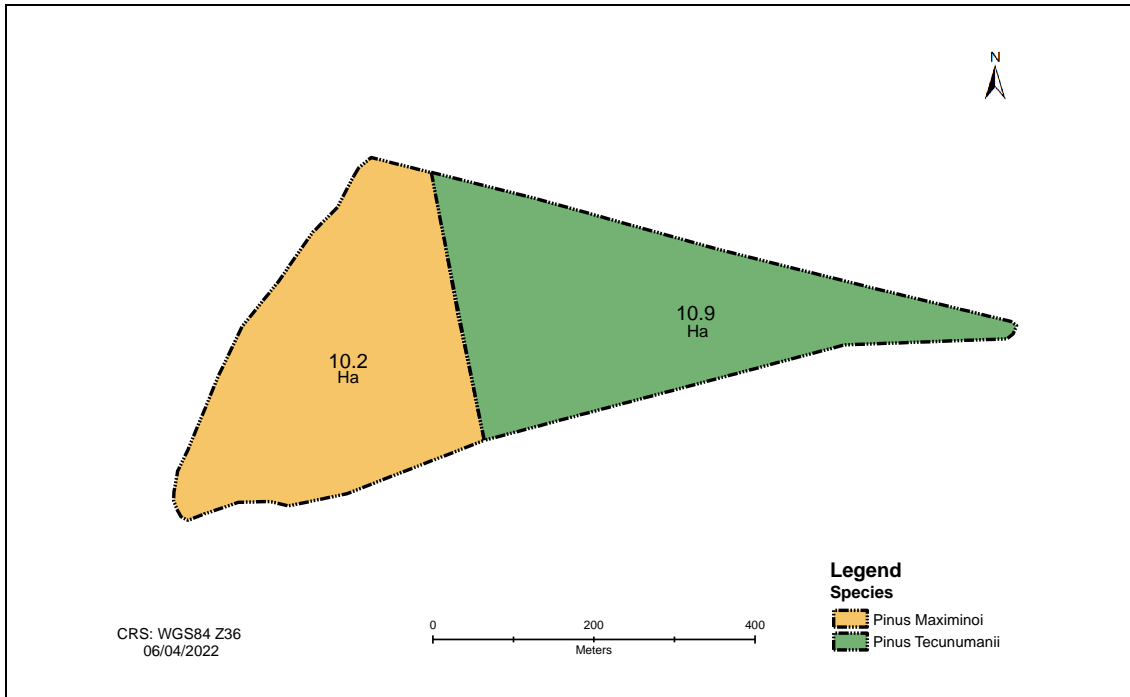
**Activity 1.2.3 Improved tree seed production development**

On 16<sup>th</sup> March 2022, the PFP 2 organised and facilitated a coordination workshop involving the Tanzania Forest Service Agency (TFS), TTGAU and PFP 2 to discuss progress in managing

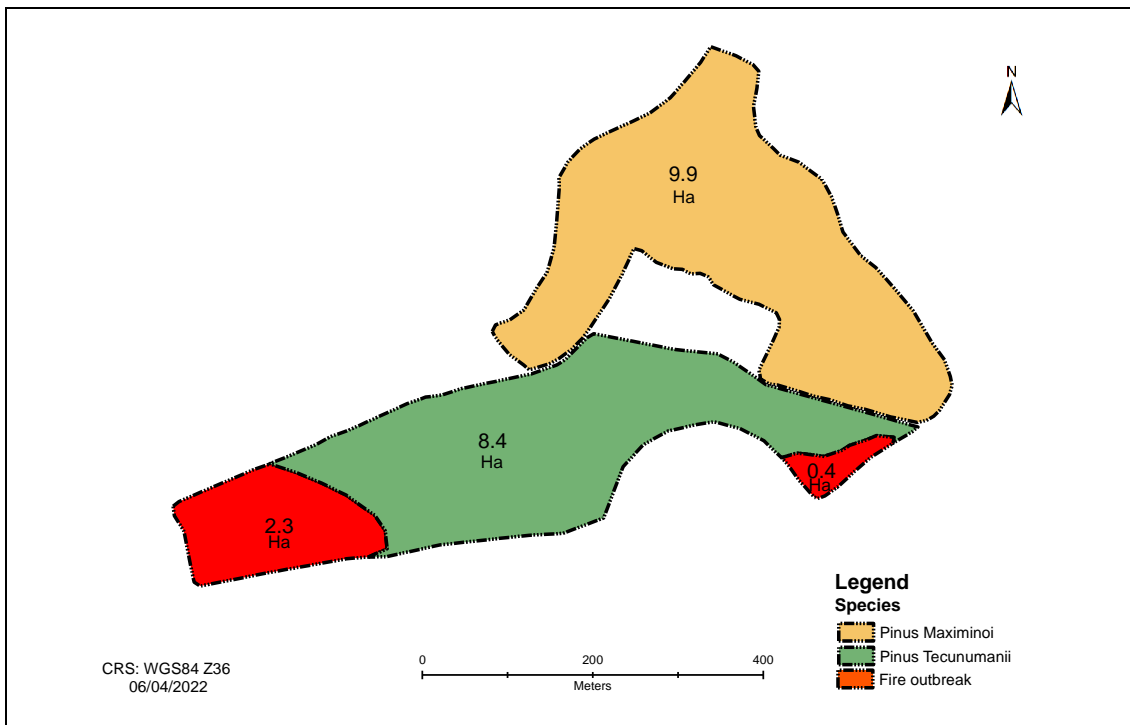
seed orchards and stands and future collaboration plans on improved tree seed production development.

The programme facilitated various management activities to the established seed orchards including removal of brushwood out of stand (MPM seed stand), labelling of replications and plots at Njelela, Mkongotema, Holo and Usagatikwa, and tagging was on progress at Njelela, Mkongotema, Holo and Usagatikwa. In addition, the programme facilitated mapping of MPM and idete/holo seed stand to map the coverage by specie as presented in Figure 2.5 and Figure 2.6 respectively.

**Figure 2.5 Area coverage by species in MPM seed stand**



**Figure 2.6 Area coverage by species Idete/Holo seed stand**



**2.1.3 Output 1.3. Tree growers' access to forest financing increased and diversified**

Deliverables – 2021/22 AWP	Progress	Deviation	Achievement status	Justification
<b>Activity 1.3.1 Forest financing facilitation</b>				
Tree growers linked with financial institutions through workshop (July 2021 to May 2022)	Tree growers were linked with financial institutions through various organised events. 8 TGAs facilitated to develop proposal to secure a total of 36,818,000 (13,900 euros) from TaFF.		On track	
<b>Activity 1.3.2 Support the establishment of a carbon forestry project</b>				
A carbon forestry project introduced (July 2021 to June 2022)	PFP 2 initiated discussion to develop a proposal to establish a carbon forestry in the programme area		Progress being made	

**Activity 1.3.1 Forest financing facilitation**

PFP 2 facilitated 8 TGAs to develop proposal to secure TZS 36,818,000 (13,900 euros) from Tanzania Forestry Fund (TaFF). Of TZS 36,818,000, TZS 20,000,000 (7,600 euro) were for beekeeping requested by Ihefu tree nursery group, Ludilo tree nursery group, Kidete tree nursery and beekeeping group, Mwitikila tree nursery group, and Ikongosi tree nursery group, and 16,818,000 (6,400 euros) were for nursery establishment requested by TGAs in Madobole, Kitulila and Matola villages.

No progress made on village saving loan associations (VSLAs).

**Activity 1.3.2 Support the establishment of a carbon forestry project**

PFP 2 conducted meetings with various stakeholders to explore opportunities for collaborating in introducing a carbon forestry project in the programme area. Discussion still ongoing to develop a proposal and terms of reference for assessing the possibility and opportunities for establishing a carbon forestry project in the programme area.

**2.1.4 Output 1.4. People have increased capacity and resources to manage fires**

Deliverables – 2021/22 AWP	Progress	Deviation	Achievement status	Justification
<b>Activity 1.4.1: Establish landscape-level land-use planning model</b>				
Fire management associations piloted in Makete and Mafinga FICs (July 2021 - June 2022)	<ul style="list-style-type: none"> <li>- Landscape level awareness raised in 6 villages facilitated with VLUP support in Mafinga FIC.</li> <li>- Discussion initiated on formation of village fire management</li> </ul>		Progress being made	

Deliverables – 2021/22 AWP	Progress	Deviation	Achievement status	Justification
	associations in programme area			
<b>Activity 1.4.2: Forest fires management training and extension</b>				
Fire awareness raised and communities capacitated to manage fires (End of December 2022)	<ul style="list-style-type: none"> <li>- 1,634 tree growers participated in demonstration and extension services on fire management.</li> <li>- 70 village level events conducted to raise awareness on fire management.</li> </ul>		On track	

**Activity 1.4.1 Establish landscape-level land-use planning model**

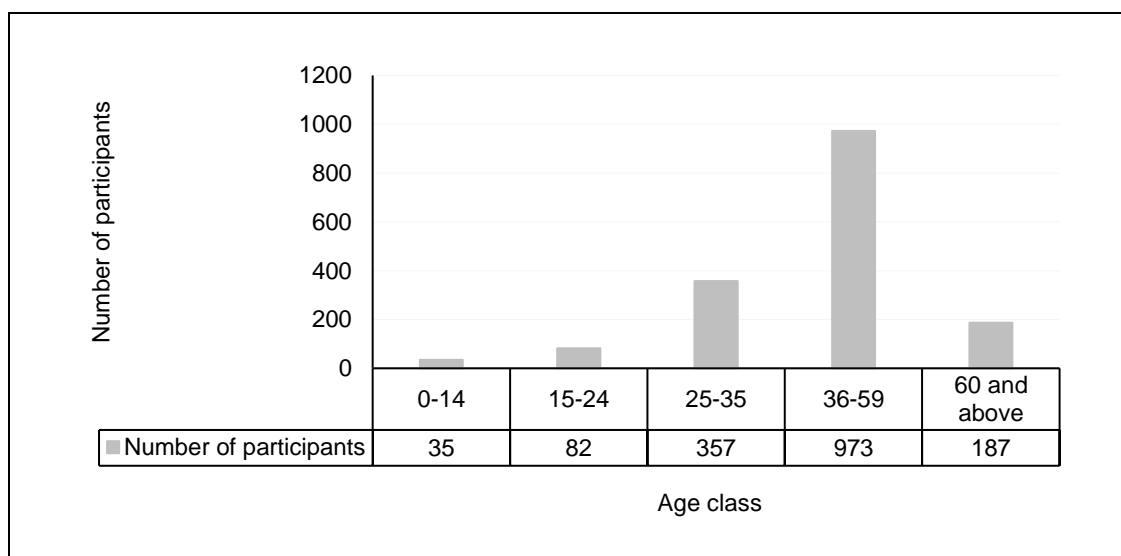
PFP 2 collaborated with the LGAs to raise awareness on forest fire management. By laws for 6 villages facilitated with village land use plan (VLUP) support were reviewed (Refer activity 1.6.3 on villages supported with VLUP support during the reporting period). In addition, awareness raised on landscape level fire management planning to villagers in these 6 villages (Received VLUP support), where major firebreaks demarcated to be included in the final VLUP report.

Discussion initiated with various stakeholders on fire management and formation of village level fire management associations. By the end of the reporting period no fire management associations were formed to manage the specified fire management units.

**Activity 1.4.2 Forest fires management training and extension**

Forestry extension services and demonstration on preparation of firebreaks delivered in 80 villages. 1,634 tree growers participated in woodlots management demonstration including forest fire management (Figure 2.7). Of 1,634 tree growers, 1,063 were males and 569 females<sup>1</sup>.

**Figure 2.7 Participation in fire management demonstration events by age class**



<sup>1</sup> Two institutions participated in the events. All were primary schools.

In addition, of 1,634 tree growers, 8 people with physical disability, 24 TASAF beneficiaries, and 98 village and hamlet leaders participated in woodlot demonstration trainings including fire management. The identified fire management tools were not procured. The tools are expected to be procured during the fourth quarter of the 2021/22 AWP period.

### 2.1.5 Output 1.5 Strengthened communication

Deliverables – 2021/22 AWP	Progress	Deviation	Achievement status	Justification
<b>Activity 1.5.1: Stakeholders' involvement and collaboration</b>				
AWP and PD endorsed and approved as well as understood by partners (End of December 2021)	To ensure 2021/22 AWP and the revised PD understood by partners, regular meetings conducted to report progress on programme interventions in line with the AWP and PD as listed below. <ul style="list-style-type: none"> <li>- 1 stakeholders' planning and reporting meeting conducted from 10 to 11 January 2022.</li> <li>- Eighth PSC meeting was conducted on 23 February 2022 to approve the semi-annual progress and expenditure.</li> </ul>		Achieved	
Women in forestry workshop for Njombe and Makete FIC. (June 2022)	Scheduled next quarter.			
<b>Activity 1.5.2: Maintaining programme communication media</b>				
Communication strategy (August 2021)	<ul style="list-style-type: none"> <li>- The communication strategy developed.</li> <li>- Communication material continued to be developed.</li> <li>- Local and national media platforms continuously engaged and inform success and forest sector development.</li> </ul>		Achieved	



**Activity 1.5.1 Stakeholders’ involvement and collaboration**

To ensure stakeholders accountability and sustainability for programme interventions, stakeholders meet each quarter to present progress and plans. From 10 to 11 January 2022 the second quarterly planning and reporting meeting was conducted to report programme progress and expenditure for the period from 1 July to 31 December 2021.

Annexe 5 presents various events the programme participated during the reporting period.

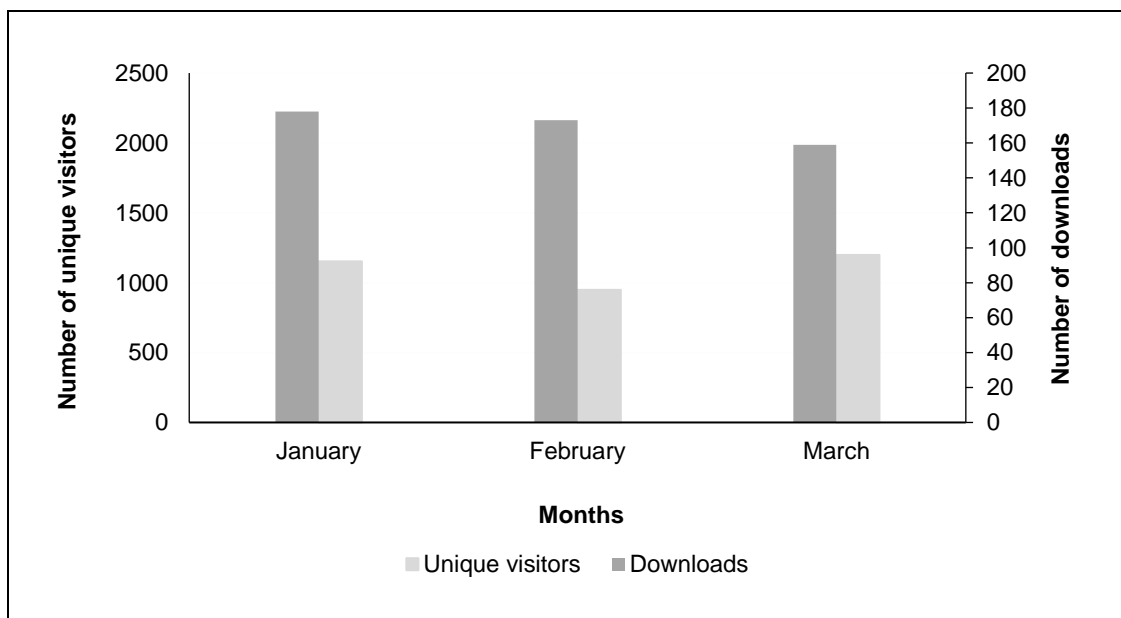
On 23 February 2022, the eighth programme steering committee meeting was conducted in which the semi-annual progress and expenditure report was approved. Annexe 5 summarises various programmes and stakeholders’ engagements and themes during the reporting period.

**Activity 1.5.2 Maintaining programme communication media**

The PFP 2 communication strategy was developed by the service provider and finalised to match the revised programme document.

The programme continued to communicate its activities and progress through local and national media platforms such as radio and televisions, newspapers, and social media platforms. 3,298 unique visitors and 510 downloads were recorded in the programme website from 1 January to 31 March 2022 (Figure 2.8).

**Figure 2.8 Programme website downloads and unique visitors**



**2.1.6 Output 1.6. Institutionalisation of private forestry**

Deliverables – 2021/22 AWP	Progress	Deviation	Achievement status	Justification
<b>Activity 1.6.1: Integration of PFP activities in district work plans</b>				
District and town councils capacitated through training and provision of basic transport and computer facilities (December 2021)	<ul style="list-style-type: none"> <li>- On planning and reporting meeting refer to activity 1.5.1.</li> <li>- PFP 2 facilitated a training workshop to mentor the district council staff on operationalise the MNRT</li> </ul>		On track	

Deliverables – 2021/22 AWP	Progress	Deviation	Achievement status	Justification
	technical order number one of 2021.			
<b>Activity 1.6.2: Facilitation of CCRO issuance</b>				
1,500 CCROs for woodlots (July 2021 to June 2022)	No progress 869 woodlots CCROs issued to 277 tree growers in the previous quarter.			No specific target for this quarter.
<b>Activity 1.6.3: Facilitation of VLUPs</b>				
18 VLUPs facilitated (6 each in Q2, Q3, and Q4).	Six VLUPs developed in six villages: - Mufindi DC: Kidete, Kihanga, Mwitikilwa and Ihefu - Kilolo DC: Wangama and Mwatasi		On track	Achieved 6 villages planned for this quarter
<b>Activity 1.6.4: Define investment profiles for plantation establishment</b>				
Stakeholders' dialogue/investors' forum	No specific target for this quarter.			Implemented in the previous quarter.

#### **Activity 1.6.1 Integration of PFP activities in district work plans**

On stakeholders' planning and reporting meeting with LGA, service providers and other implementing partners refer to activity 1.5.2.

70 extension staffs received a 5-day training to mentor them on operationalising the technical order number one of 2021 on quality forestry productivity. Of 70 trainees, 50 were district extension staffs, 10 TTGAU staffs and 10 PFP 2 extension staffs.

Procurement of transportation facilities (motorcycles) for collaborating partners (LGA) was ongoing. For detailed progress refer to section 3.2.3.

#### **Activity 1.6.2 Facilitation of CCRO issuance**

No progress made for this activity during the reporting period.

#### **Activity 1.6.3 Facilitation of VLUPs**

PFP 2 collaborates with the national land use planning commission (NLUPC) to facilitate and develop VLUPs. VLUPs were facilitated in six villages in Mafinga FIC including Kidete, Kihanga, Mwitikilwa and Ihefu in Mufindi District and Wangama & Mwatasi in Kilolo district. Annexe 6 present information on reserved area and population data.

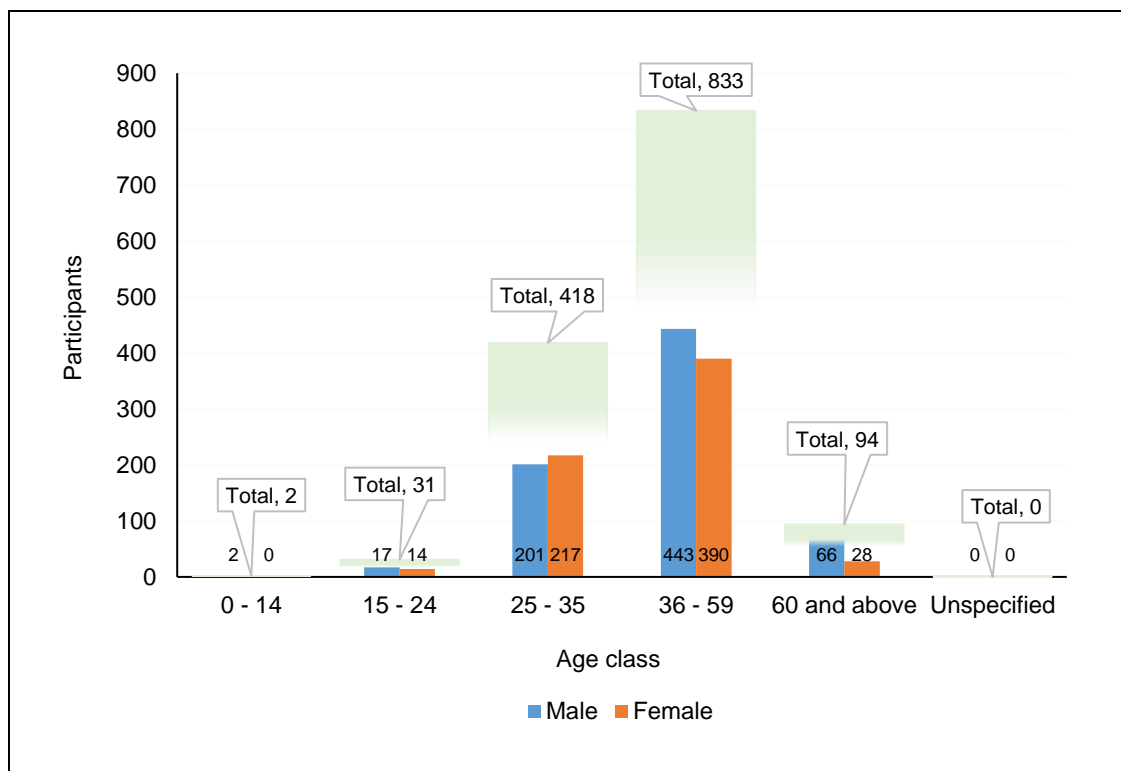
1,378 people participated in the VLUP process, comprising 1,103 villagers, 15 people from the participatory land use management (PLUM) team, and 8 from the NLUPCs excluding the two PFP 2 staff. Of 1,378 participants, 729 and 649 were male and female, respectively (Table 2.10). In addition, 257 public and elected officials participated (15 district officials, 8 NLUPC officers and 234 village leaders) and 27 vulnerable people, including seven people with physical disabilities and 20 TASAF beneficiaries. Figure 2.9 presents participation in the VLUP development process in six villages by age class.

**Table 2.10 Participation in VLUP process by gender**

Aspect	Male	Female	Total
PLUM team	10	5	15
NLUPC officers	6	2	8
Village	88	57	145
Village Council (VC)			

Aspect	Male	Female	Total
Special group	7	11	18
Village land council (VLC)	25	17	42
Villagers	567	536	1,103
Village land use management committee (VLUMC)	26	21	47
<b>Total</b>	<b>729</b>	<b>649</b>	<b>1,378</b>

**Figure 2.9 Participation in the VLUP process by age class**



**Activity 1.6.4 Define investment profiles for plantation establishment**

No target for this reporting period. The stakeholders' dialogue/investors forum was implemented through the Iringa Forest Investment Forum the previous quarter.

**2.2 Result 2 SMEs establish and manage value-adding processing enterprises**

**2.2.1 Output 2.1. The capacity of SMEs and their employees strengthened**

Deliverables – 2021/22 AWP	Progress	Deviation	Achievement status	Justification
<b>Activity 2.1.1: Wood industries training and extension</b>				
Manual for strengthening SMEs and capacitating wood industry extension staff (End of November 2021)	The manual for strengthening SMEs was developed and published on PFP 2 website and some extension officers were capacitated.		Achieved	
<b>Activity 2.1.2: Demonstration of appropriate forestry and wood processing technologies</b>				
ToT for mobile training unit operations (October and November 2021)	No progress	ToT for mobile training unit operation was not conducted.	No progress was made.	The procured mobile training unit equipment was still at Dar es Salaam's port, and the clearing process was still

Deliverables – 2021/22 AWP	Progress	Deviation	Achievement status	Justification
				ongoing. Hence, a two-month training of trainers in operating the mobile training unit was not implemented.
<b>Activity 2.1.3: Encourage the participation of women, youth, and vulnerable groups in wood processing</b>				
Carpentry and joinery modules for youth and deaf people (July 2021 – June 2022)	<ul style="list-style-type: none"> <li>- PFP 2 and LGA facilitated formation of 8 youth led SMEs' groups, of 8 groups, 5 SMEs groups were female youth led groups.</li> <li>- 40 SMEs received training on gender focused business (30 males and 10 females).</li> <li>- Carpentry groups have been assessed for capacity building.</li> </ul>		On track	
<b>Activity 2.1.4: Integration of PFP activities in district work plans</b>				
OSHA risk assessment of forestry (September and October 2021)	<ul style="list-style-type: none"> <li>- Sawmilling operations in Makete district assessed for training needs on safety and health.</li> </ul>		Achieved	
Awareness-raising about child labour (July 2021 – June 2022)	Awareness raised on child labour in various programme interventions.		On track	

### **Activity 2.1.1 Wood industries training and extension**

The SME development manual was developed and published<sup>2</sup>. Amongst other, the manual was prepared to help SMEs address widely observed challenges including 1) dependency and victim mindset issues, 2) Inability to make informed decisions as the result of the SMEs not keeping meaningful financial records, and 3) Passivity of not taking even the simple actions to improve their business.

To operationalise the developed manual, a roll-out was needed to capacitate trainers and empowers them with the role of implementing the trainings and become competent to facilitate the sessions in the SME development manual.

<sup>2</sup> Participatory Plantation Forestry Programme– PFP 2. (2021) SME development manual: <https://www.privateforestry.or.tz/resources/view/sme-development-manual>

27 trainees were selected to participate in the SME development manual roll-out sessions. Of 27 trainees, 23 were district extension staffs and 4 were PFP 2 wood industries extension staffs. Table 2.1 presents the progress made on the service provision with respect to the outputs and planned activities.

**Table 2.11 Summary of the progress on the ongoing SME development manual roll-out**

Activity	Description	Progress	Deviation and justification
<b>Expected output 1:</b> Staff in 10 councils capacitated and experienced in implementing SME development manual			
First ToT (5 days: 21 – 25 Feb 2022)	Capacity building on facilitation skill and the first 5 sessions of the Manual	The ToT implemented as planned and trainees were trained on facilitation skills and the first 5 sessions of the manual.	No deviations.
Running the training to SMEs (10 days: 1 – 18 March 2022)	Trainees take the training to the SME and one cluster is supported and capacity progress monitored for two days	The ToT implemented as planned applied the knowledge received from the first ToT.	No deviations.
Second ToT (5 days: 21 – 25 March 2022)	Capacity building on facilitation skill and the remaining 6 sessions of the Manual	The ToT implemented as planned and trainees were trained on facilitation skills and the remaining 6 sessions of the Manual.	No deviations.
<b>Expected output 2:</b> SME development manual implemented in 10 councils of 3 PFP 2 Forest Industry Clusters.			
Running the training to SMEs (10 days: 28 March – 8 April 2022)	Trainees take the training to the SME and one cluster is supported and capacity progress monitored for two days	By the end of the reporting period, it was still ongoing.	No deviations.
Review meeting (3 days: 12 – 14 April 2022)	Further development of facilitation skills and deepening understanding of core concepts	To be implemented in the next quarter.	No deviations.

The SME service provider noted the following observations from roll-out:

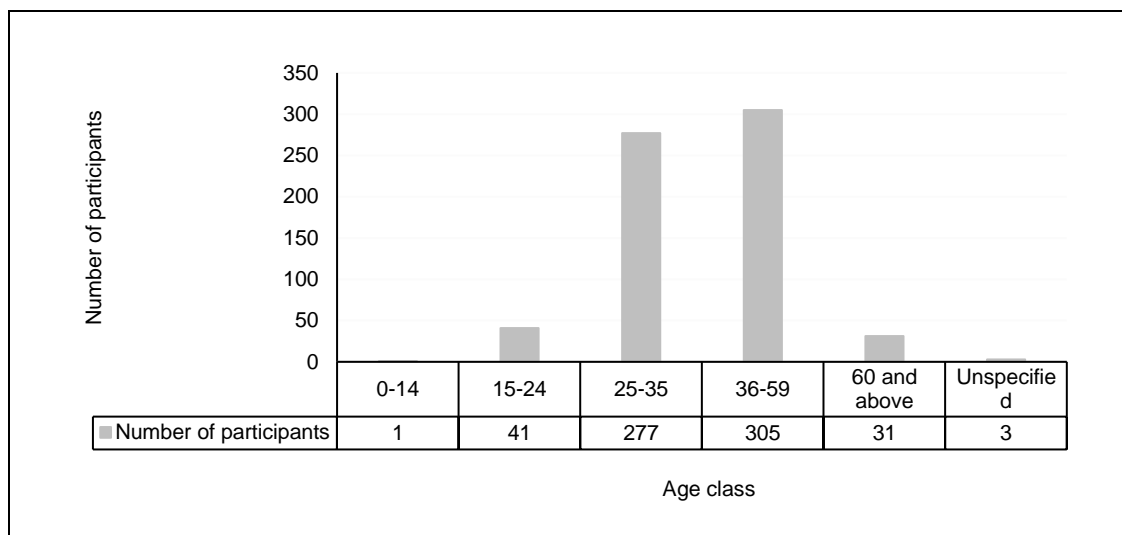
- Facilitators were improving their facilitation capacity but most of them were still at the entry level. Self-initiative to study other materials beyond what was in the manual, more practice, peer, on field and virtual support were needed for them to mature as facilitators.
- Facilitators need to continue following up with the SMEs that received training.
- Facilitators need to develop a growth mindset as they deal with challenges they encounter as they take the training to the SMEs by finding on their own what can possibly be done to solve them.
- Government officials have shown strong commitment in rolling-out the training, which is a good start for ensuring that the training would go on beyond PFP 2.

PFP 2 in collaboration with the local government authority continued to provide wood industries extension services.

658 entrepreneurs participated in wood industries extension services of which 135 in workshop, 325 in field days, and 96 in demonstration. Of 658 entrepreneurs, 476 were males and 177 females (5 were unspecified on gender aspect). In addition, of these 658 entrepreneurs, 6 were

people with physical disability, 8 were TASAF beneficiaries and 108 were district, ward, village, and hamlet leaders. Figure 2.10 presents the participation in wood industries extension services disaggregated by age class.

**Figure 2.10 Participation of entrepreneurs in wood industries extension services by age class**



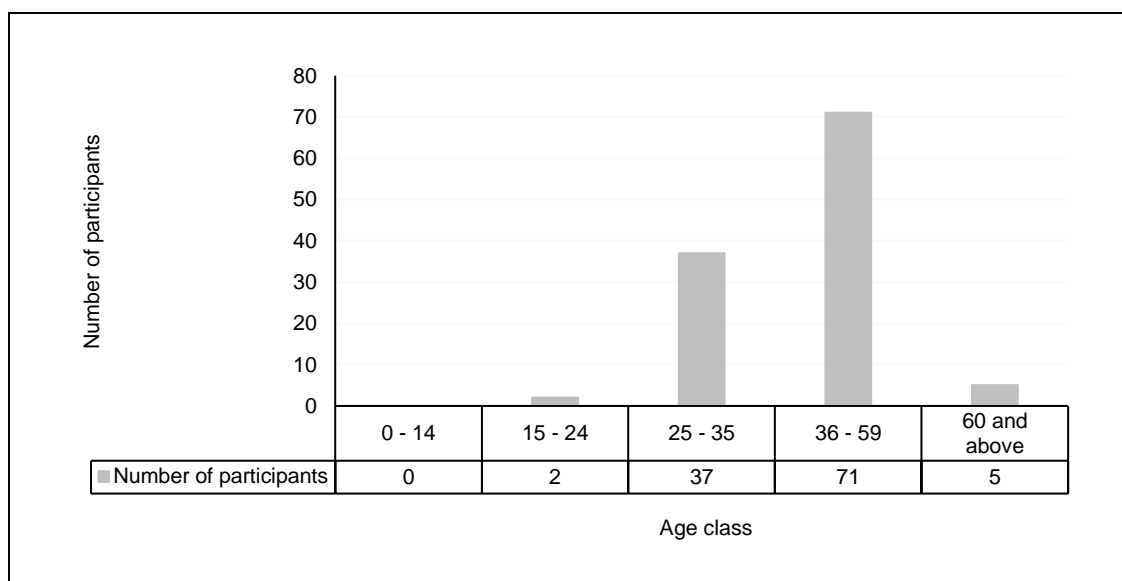
PFP 2 facilitated 2 wood industries trainings during the reporting period including 1) Sawing for high recovery, and 2) Chainsaw operation and harvesting techniques.

A total of 115 people participated in these formalised programmes organised trainings. Of 184 trainees, 2 people had physical disability, 13 were ward, village, and hamlet leaders, and 3 TASAF beneficiaries. Table 2.12 and Figure 2.11 presents number of participants disaggregated by gender and age class respectively.

**Table 2.12 Participation in trainings by gender**

Training module	Male	Female	Total
1   Sawing for high recovery and value-added wood products	93	7	<b>100</b>
2   Chainsaw operation and harvesting techniques	15	0	<b>15</b>
<b>Grand Total</b>	<b>108</b>	<b>7</b>	<b>115</b>

**Figure 2.11 Participation in wood industries trainings by age class**



No progress made in resolving the UTII B sawmill in Makete.



**Activity 2.1.2 Demonstration of appropriate forestry and wood processing technologies**

At the end of the reporting period, the procured mobile training unit equipment was still at Dar es Salaam port, and the clearing process was still ongoing. Hence, a two-month training of trainers in operating the mobile training unit was not implemented. The service provision will be implemented upon clearance of the procured mobile training unit.

PFP 2 in collaboration with FWITC, LGA and other stakeholders continued to facilitate demonstration and trainings in forestry and wood processing technologies. Refer to activity 2.1.1 and 2.3.1 details on demonstrations and trainings offered for the reporting period.

**Activity 2.1.3 Encourage the participation of women, youth, and vulnerable groups in wood processing**

PFP 2 in collaboration with the local government authority facilitated formation of 8 youth led groups of SMEs comprising of 107 member SMEs engaged in carpentry, sawmilling, and timber yard businesses. All 8 youth led groups of SMEs were fully registered at district level. Of these 8 youth led groups of SMEs, 5 (with a total of 32 SMEs member) were female youth led groups and engaged in sawmilling and timber yard businesses.

40 SMEs were trained in gender for business to promote better understanding of gender and safeguarding the rights of women and vulnerable, in line with this, awareness creation on social security funds amongst SMEs was facilitated. Table 2.13 presents information for these 40 SMEs disaggregated by gender, age class, public and elected officials, disability, and vulnerability.

**Table 2.13 Participation in gender for business training**

Aspect	Description
Gender	Male = 30 Female = 10
Age class	0 – 14 = 0 15 – 24 = 0 25 – 35 = 25 36 – 59 = 15 60 and above = 0
Public and elected officials	3 district officials participated (excluded from 40 SMEs) including 1 district development officers on gender, 1 district community development officer on youth and 1 District trade officer.
Disability	1 female participant with physical disability
Vulnerability	No other vulnerable groups identified.

No progress made on the identified training needs in the previous quarter by youth living with HIV/AIDS.

During the reporting period, training needs assessed for various carpentry vulnerable groups including youth and deaf people for capacitating them in carpentry and joinery modules.

**Activity 2.1.4 Promote decent work and health and safety in forestry.**

PFP 2 continued to raise awareness on issue of child labour, and occupation safety and health in all forestry and wood industries extension services and training delivered.

**2.2.2 Output 2.2. Increased access of SMEs to financing**

Deliverables – 2021/22 AWP	Progress	Deviation	Achievement status	Justification
<b>Activity 2.2.1: Support SMEs in preparing business plans</b>				
SME business improvement	- A roll-out on SMEs development manual was ongoing to capacitate extension		On track	

Deliverables – 2021/22 AWP	Progress	Deviation	Achievement status	Justification
plans <sup>3</sup> (July 2021 to June 2022)	officers to deliver sessions in the manual including SME business improvement plans (Refer activity 2.1.1). - 165 SMEs facilitated in preparation of business plans.			
<b>Activity 2.2.2: Linking SMEs and financial institutions</b>				
5 workshops which bring SMEs together with financial service providers	- 1 workshop was conducted in Mafinga FIC which linked 60 SMEs with TaFF, LGA and SIDO. - SMEs were continuously linked with financial institutions in various programme interventions - 3 SMEs group received TZS 45,000,000 loan from LGA.		On track	
<b>Activity 2.2.2: Supporting SMEs in sourcing global investment funds</b>				
No specific milestone for this AWP period	No progress made			No colour assigned because of no target.

**Activity 2.2.1 Support SMEs in preparing business plans**

Refer progress details under activity 2.1.1 on roll-out sessions to capacitate extension staff (PFP 2 and district extension staff) to operationalise the SME development manual including facilitating SMEs in preparation of business improvement plans.

PFP 2 in collaboration with the local government authority facilitated a total of 165 SMEs in preparation of business plans including opening of a business bank account. Of 165 SMEs, 26 SMEs were fully registered at district level and the remaining 139 SMEs were on the process of finalising their business plans to be registered at district level.

The growing registration rate of SMEs is an outcome of the ongoing awareness raising on business development and opportunities for accessing funds to expand their businesses.

For the enterprises that are already creditworthy and progress on linking them with the financial institutions as well as accessed funds refer to activity 2.2.2.

<sup>3</sup> **Business improvements plans** refer to plans that the business owners can prepare and following

### Activity 2.2.2 Linking SMEs and financial institutions

One workshop was held in Mafinga FIC to create awareness on funding potentials available from the LGA, TaFF and Small Industries Development Organisation (SIDO). 60 SMEs including 40 described under activity 2.1.3 were linked with LGA, TaFF and SIDO Iringa which increased their potential to access finance and technology.

During the reporting period 3 SMEs secured a loan of TZS 45 million (17,300 euro) from Mafinga (TZS 30 million/Euro 11,500) and Njombe town council (TZS 15 million/Euro 5,800). Table 2.14 provides summary of the SMEs groups facilitated in developing business proposals to access fund from the LGA.

**Table 2.14 Facilitated business proposal to access LGA fund**

Group	Loan details				
	Financial institution	Amount (TZS)	Amount (Euro)	Status	
<b>Mafinga FIC</b>					
1	Ugesa carpentry group	LGA	25,000,000	9,600	Under consideration
2	Ludilo women sawmill group	LGA	88,070,000	33,900	Under consideration
3	Vikula carpentry group	LGA	30,000,000	11,500	Under consideration
4	Ludilo women carpentry group	LGA	30,000,000	11,500	Under consideration
5	Kidete women sawmill group	LGA	73,145,000	28,000	Under consideration
6	Wamimbalwe sawmill group	LGA	83,210,000	32,000	Under consideration
7	Let us rise together youth group	LGA	20,000,000	7,700	Under consideration
8	Boma la ng'ombe carpentry group	LGA	15,000,000	5,800	Under consideration
9	Nziba bee-keeping group	LGA	20,000,000	7,700	Awarded
10	Women trust timber group	LGA	10,000,000	3,800	Awarded
<b>Sub total</b>			<b>394,425,000</b>	<b>152,000</b>	
<b>Njombe FIC</b>					
11	Iboya sawmill youth group	LGA	15,000,000	5,800	Awarded
<b>Sub total</b>			<b>15,000,000</b>	<b>5,800</b>	
<b>Makete FIC</b>					
12	Solidarity forever - Ilindiwe	LGA	15,000,000	5,800	Under consideration
13	Kazi ni kazi - Moronga	LGA	10,600,000	4,076	Under consideration
14	Wahaki - Mfinga	LGA	9,700,000	3,700	Under consideration
15	Jitume ufanikiwe - Makoga	LGA	9,700,000	3,700	Under consideration
<b>Sub total</b>			<b>45,000,000</b>	<b>17,300</b>	
<b>GRAND TOTAL</b>			<b>454,425,000</b>	<b>175,000</b>	

### Activity 2.2.3 Supporting SMEs in sourcing global investment funds

No progress was made in supporting SMEs to source global investment funds during the reporting period.

### 2.2.3 Output 2.3. Improved recovery of raw materials and quality of products along the value chain

Deliverables – 2021/22 AWP	Progress	Deviation	Achievement status	Justification
<b>Activity 2.3.1: Development of appropriate forest and wood-processing technologies</b>				
Improved furniture manufacture piloted (July 2021 – June 2022)	<ul style="list-style-type: none"> <li>- FWITC carpentry tools and machinery upgraded.</li> <li>- Carpenters and timber dealers SMEs in Mufindi were trained on the benefits of properly dried timber and measurement</li> </ul>		On track	

Deliverables – 2021/22 AWP	Progress	Deviation	Achievement status	Justification
	of moisture content. - Carpenters in Mufindi were trained on cordless drills and benefits of using screws as fasteners, and on handmade saw jigs.			
<b>Activity 2.3.2: Product development and improved use of wood waste</b>				
Feasibility report on inclusive large-scale charcoal production for briquette industries (November 2021_	- The feasibility study report was finalised but suffered from a lack of reliable data due to delays in fabricating and operationalising improved kilns.		On track	

### **Activity 2.3.1 Development of appropriate forest and wood-processing technologies**

PFP 2 continued to demonstrate appropriate forestry and wood processing technologies in villages as well as the FWITC. During the reporting period, demonstrations on tree nursery establishment, lump charcoal production, chainsaw operations and sawing for high recovery were delivered in programme villages.

PFP 2 continued to facilitate and collaborate with FWITC in delivering trainings to programme beneficiaries (Refer to activity 2.1.1). 26 students from FTI received practical trainings for one month at FWITC (6 students on nursery establishment and management, 4 students on charcoal and briquette production, 2 students on VLUP and 12 students on cluster-based extension services). Also, FWITC hosted 46 students from University of Dodoma taking diploma in forest management and nature conservation to familiarise with various forestry value chain activities and services offered at FWITC.

PFP 2 in collaboration with FWITC, FTI and FITI facilitated a graduation ceremony of the piloted VET 1-2-3 wood processing and forestry attendants' curricula. 37 students graduated including 18 students of wood processing attendant and 19 students of forestry attendant (Table 2.15). 2 students in wood processing did not graduate (1 student abscond and 1 died) and 1 student in forestry attendant failed.

**Table 2.15 Graduated forestry and wood processing attendant students**

Course		Number of students enrolled			Number of students graduated		
		Male	Female	Total	Male	Female	Total
1	Wood processing attendants	9	11	20	7	11	18
2	Forestry attendants	10	10	20	9	10	19
<b>Grand Total</b>		<b>19</b>	<b>21</b>	<b>40</b>	<b>16</b>	<b>21</b>	<b>37</b>

FWITC promoted financial sustainability through commercial activities which generated 22,250 euros. It delivered a refresher course to 7 trainees on chainsaw operation and harvesting techniques generating TZS 1,050,000 (400 euros). It produced and sold 168,000 tree seedlings which generated TZS 42,000,000 (16,150 euros). It started marketing wood energy products generating TZS 4,683,000 (1,800 euros). Furniture manufacturing generated TZS 10,044,000 (3,900 euros).

Concerning the FWITC site rent, discussions and negotiations were ongoing to finalise the contract and payment.

FWITC modified and constructed equipment that could be afforded by local SMEs. This included construction of bench for the new mitre saw, modification and improvements to workshop panel saw and table mounting a router (Power hand tool to table tool conversion).

Based on the previously identified training needs, demonstrations and trainings were delivered to FWITC staff and SMEs on 1) Moisture content of wood (importance and measurement), 2) Cordless drills and benefits of using screws as fasteners, and 3) Table saw jigs and improved method for making dowels.

**Activity 2.3.2 Product development and improved use of wood waste**

The pine charcoal feasibility study was completed at Makete, but it was inconclusive because the SMEs had insufficient time to get used to the new kilns and optimise their productivity. The programme will continue this work after the rains.

The designing team for service provision to strengthen advanced furniture manufacturing in Iringa region arrived in Tanzania during the end of March 2022. A carpentry tutor recruited and mobilised ready to be capacitated with the ongoing furniture manufacturing activities of the service provision.

By the end of reporting period, the SMEs selection was ongoing. Although the contract requires SMEs to be already selected before the arrival of the designing team, it was discussed that the prototyping design sprint stage 1 could be implemented consecutively with finalisation of SME selection process since only involve the international furniture designer and the PFP 2 wood technologist. In addition, the international furniture designer will manage to familiarise with the capacity of SMEs and environment to help brainstorm during implementation of stage 1 of the prototyping design sprint.

**2.2.4 Output 2.4. Improved communication and integration of forestry and wood industry associations, enterprises, and clients**

Deliverables – 2021/22 AWP	Progress	Deviation	Achievement status	Justification
<b>Activity 2.4.1: Wood industry and forestry integration</b>				
Market information system (July 2021 – June 2022)	<ul style="list-style-type: none"> <li>- PFP 2 facilitated development of sawn wood market information system involving collection of prices data from major market, consolidation, and communication of these data.</li> <li>- The idea of Mbao Sokoni was introduced to 10 new villages in Njombe FIC were 397 villagers participated including 228 males and 169 females.</li> <li>- DC-Makete committed to provide TZS 20,000,000</li> </ul>		On track	

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Deliverables – 2021/22 AWP	Progress	Deviation	Achievement status	Justification
	(7,700 euros) as contribution to construction of the timber yard in Mang'oto village.			
<b>Activity 2.4.2: Facilitation of dialogue and a liaison platform</b>				
Position paper presented to PO-RALG (July 2021 – June 2022)	The programme has represented the case for increased investment in village level forestry extension services at all levels of government			
<b>Activity 2.4.3: Association development in the wood industry sector</b>				
Service provision with respect to organisation development for associations (July 2021 – June 2022)	A second round of advertising and head hunting was started to secure a suitable team leader for this consultancy.			

**Activity 2.4.1 Wood industry and forestry integration**

During January 2022, the market system development specialist coordinated development of a signboard for conveying timber prices from various market locations. The signboard is famously known as “Mbao Sokoni” in villages where the awareness has been raised (Figure 2.12). It was introduced to 10 villages in Njombe FIC during the reporting period where 397 villagers participated including 228 males and 169 females. Preliminary feedback from the villages, they do acknowledge information conveyed to help them in selling decision making process.

**Figure 2.12 Market timber prices signboard**

MBAO SOKONI											
Bei za Mbao zinazotembea: Tarehe: _____ Mwezi: 04 Mwaka: 2022											
MKOA/WILAYA											
Ukubwa wa mbao	Njombe	Makambako	UWANIMA (NJOMBE DC)	DODOMA	MBEYA	Tunduma	Mwara	SONGEA	MOROGORO	DAR ES SALAAM	
2*2*12	1,000k	1,300k	800k	2,500k	2,000k	3,000k	2,500k	2,000k	2,500k	2,500k	
1*4*12	1,000k	1,300k	800k	-	2,000k	-	2,500k	1,800k	2,000k	3,000k	
2*3*12	2,000k	2,300k	1,500k	5,000k	3,000k	6,000k	4,000k	3,000k	3,500k	3,500k	
2*4*12	3,000k	3,000k	2,800k	4,000k	4,000k	--	5,500k	5,000k	4,500k	5,000k	
1*6*12	2,600k	3,000k	2,500k	--	4,000k	4,000k	4,500k	--	4,500k	5,500k	
2*6*12	4,300k	5,000k	4,000k	10,000k	6,000k	--	8,500k	6,500k	7,000k	8,000k	
1*8*12	5,000k	6,000k	5,000k	12,000k	9,000k	14,000k	11,000k	7,000k	7,000k	10,000k	
1*10*12	10,000k	12,000k	9,500k	15,000k	15,000k	--	17,000k	12,000k	15,000k	17,000k	
2*4*16	--	--	--	--	--	8,700k	--	--	--	--	
2*6*16	--	--	--	--	--	14,500k	--	--	--	--	

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PANDA MITI KIBASHARA

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MBAO SOKONI

During March 2022, the District Commissioner in Makete district committed to provide TZS 20,000,000 (equivalent to 7,700 euros) as a contribution to the establishment of the timber yard in Mang'oto village, Makete district. Further progress on the work will be presented in the 2021/22 annual progress and expenditure report.

***Activity 2.4.2 Facilitation of dialogue and a liaison platform***

There was no progress made on presenting the position paper to the president office regional administration and local government. Follow up continued to present the recommendation made in the paper to various stakeholders responsible including promoting recruitment of forest extension officers.

Concerning quarterly planning and reporting meetings with ten councils, the programme collaborated with other stakeholders and service providers (see activities 1.5.1 and 1.6.1).

***Activity 2.4.3 Association development in the wood industry sector***

Acting on the request of industry associations the programme developed terms of reference for an organization development service provision comprising of two consultants. The team leader position was difficult to fill and so the required qualifications were changed and the position readvertised. The closing date is 15 April.



### 3. RESOURCES AND BUDGET

#### 3.1 Human resources

Table 3.1 compare the technical assistance support delivered in the reporting period (six months) against the provisions in the 2021/22 AWP. The number of delivered months during this period are within the Programme budget.

**Table 3.1 Technical assistance delivery according to AWP provisions (months)**

Human resource	Budgeted	Delivered	Difference
<b>International Technical Assistance</b>			
Chief Technical Advisor	10.5	7.8	2.7
International Forest Industries Development Expert	5.5	2.7	2.8
Pool of short-term international experts	10.5	0.0	10.5
<b>National Technical Assistance</b>			
Socio-economist	10.5	8.2	2.3
Market Systems Development Specialist	10.5	8.7	1.8
National Financial & Procurement Expert	10.5	8.2	2.3
Land Use Planning Expert	10.5	8.1	2.4

#### 3.2 Finance

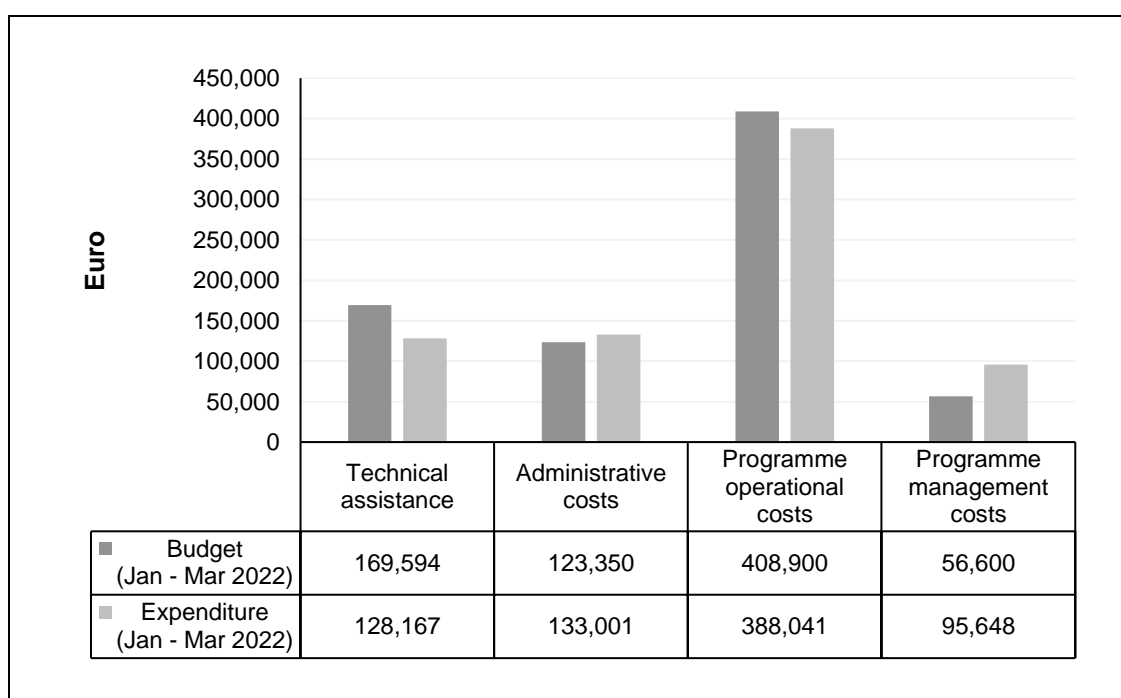
##### 3.2.1 Expenditure

The total MFA budget for PFP 2 is 9.4 million euros. In addition, the Government of Tanzania provides an in-kind contribution. Of 9.4 million euros, 61% was utilised from 1 November 2019 to 31 March 2022 (Table 3.2).

A total of 777,109 euros was budgeted for the period from January to March 2022 of the 2021/22 AWP. Figure 3.1 compare budget with expenditures incurred during the reporting period. By the end of March 2022, 96% of the third quarter of 2021/22 AWP allocated budget was spent.

The overall expenditure of the total 2021/22 AWP allocated budget is 72%, which was equivalent to 1,562,090 euros (Table 3.2). Annexe 1 shows the detailed expenditures for the reporting period.

**Figure 3.1: Comparison of the budget versus expenditures**





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**Table 3.2 The overall programme expenditure**

Item	Programme Budget	Cumulative expenditure 2019/20	Cumulative expenditure 2020/21	2021/22 budget and expenditure			Cumulative programme expenditure	Programme balance by end of March 2022
				2021/22 Budget	9 Months Expenditure	2021/22 Balance		
<b>INDIRECT COST</b>								
Technical assistance cost	2,338,500	283,773	567,247	692,875	391,223	301,652	1,242,242	1,096,258
Administrative cost	1,453,400	186,669	301,778	556,060	523,876	32,184	1,012,322	441,078
<b>TOTAL INDIRECT COST</b>	<b>3,791,900</b>	<b>470,442</b>	<b>869,024</b>	<b>1,248,935</b>	<b>915,099</b>	<b>333,836</b>	<b>2,254,564</b>	<b>1,537,336</b>
<b>IMPLEMENTATION COST</b>								
<b>Programme operational cost</b>								
<b>Result 1: Tree Growers establish and manage plantations</b>	<b>2,665,800</b>	<b>126,036</b>	<b>816,664</b>	<b>799,600</b>	<b>683,543</b>	<b>116,057</b>	<b>1,626,242</b>	<b>1,039,558</b>
Output 1.1: Private forestry organizations are strengthened	680,400	59,785	352,327	164,500	114,738	49,762	526,850	153,550
Output 1.2: Stakeholders' capacity in tree growing has been strengthened	935,400	64,799	260,089	339,100	325,143	13,957	650,030	285,370
Output 1.3: Tree growers' access to forest finance increased and diversified	220,000	977	1,309	15,000	1,694	13,306	3,979	216,021
Output 1.4: People have increased capacity and resources to manage fires	130,000	0	6,978	30,000	4,536	25,464	11,513	118,487
Output 1.5: Strengthened communication	240,000	476	86,372	52,000	54,461	-2,461	141,309	98,691
Output 1.6: Institutionalization of private forestry	460,000	0	109,589	199,000	182,971	16,029	292,561	167,439
<b>Result 2: SMEs establish and manage value-adding processing....</b>	<b>1,735,300</b>	<b>52,303</b>	<b>258,360</b>	<b>894,000</b>	<b>496,625</b>	<b>397,375</b>	<b>807,288</b>	<b>928,012</b>
Output 2.1: Capacity of SMEs and their employees strengthened	698,500	36,601	194,661	446,000	272,088	173,912	503,350	195,150
Output 2.2: Increased access of SMEs to financing	131,800	0	12,175	24,000	11,575	12,425	23,749	108,051
Output 2.3: Improved recovery of raw materials and quality of products....	665,000	6,087	30,636	346,000	189,495	156,505	226,219	438,781
Output 2.4: Improved communication and integration of forestry and wood....	240,000	9,615	20,889	78,000	23,466	54,534	53,970	186,030
<b>Total programme operational cost</b>	<b>4,401,100</b>	<b>178,339</b>	<b>1,075,024</b>	<b>1,693,600</b>	<b>1,180,168</b>	<b>513,432</b>	<b>2,433,530</b>	<b>1,967,570</b>
<b>Reimbursable (Procurement, vehicles, and office related costs)</b>	<b>1,040,000</b>	<b>153,295</b>	<b>642,114</b>	<b>234,100</b>	<b>201,967</b>	<b>32,133</b>	<b>997,376</b>	<b>42,624</b>
<b>Tree out-grower scheme project</b>	<b>30,000</b>	<b>0</b>	<b>5,692</b>	<b>6,000</b>	<b>9,713</b>	<b>-3,713</b>	<b>15,405</b>	<b>14,595</b>
<b>Joint Monitoring and Evaluation mission and reviews</b>	<b>60,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>60,000</b>
<b>TOTAL IMPLEMENTATION COST</b>	<b>5,531,100</b>	<b>331,634</b>	<b>1,722,830</b>	<b>1,933,700</b>	<b>1,391,848</b>	<b>541,852</b>	<b>3,446,311</b>	<b>2,084,789</b>
<b>CONTINGENCY</b>	<b>77,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>77,000</b>
<b>GRAND TOTAL</b>	<b>9,400,000</b>	<b>802,075</b>	<b>2,591,854</b>	<b>3,182,635</b>	<b>2,306,946</b>	<b>875,689</b>	<b>5,700,876</b>	<b>3,699,124</b>

The negative sign (-) under 2021/22 balance column mean over expenditure (Expenditure exceeded the planned budget).

**3.2.2 Deviations from the annual budget, and justifications**

During the reporting period, there was one unforeseeable overrun of output 1.5, for which the Programme attempted to provide some explanations.

The significant outlier is the overspend on communications (output 1.5), which was attributable to unforeseen costs related with the Iringa Forest Investment Forum and others, such as the ERET debriefing.

We anticipate there will not be further expenditure against output 1.5 during the current AWP.

**3.2.3 Procurement update**

Annexe 2 presents a detailed update on the procurement status.

**4. ASSUMPTIONS AND RISKS**

No changes in the risks and assumptions statements presented in the revised programme document. The assumptions remained as presented in the revised programme document and the 2021/22 AWP.

**5. PLANNED ACTIVITIES**

Details of planned activities are included in the 2021/22 AWP.

Quarterly Progress and Expenditure Report from 1 January to 31 March 2022

Annexe 1 Detailed programme budget and expenditures

Item	Quarterly budget (Euro)				AWP 2021/22 Budget	9 Months Budget	6 Month Actual	Actual (Q3)	9 Month Actuals	AWP USED in %		
	Q1	Q2	Q3	Q4								
<b>TECHNICAL ASSISTANCE</b>												
	Technical assistance (International)	123,719	109,219	109,219	109,219	451,376	342,157	136,913	63,262	200,175	44%	
	Technical assistance (National)	60,375	60,375	60,375	60,375	241,500	181,125	126,143	64,905	191,048	79%	
	<b>Total technical assistance cost</b>	<b>184,094</b>	<b>169,594</b>	<b>169,594</b>	<b>169,594</b>	<b>692,876</b>	<b>523,282</b>	<b>263,056</b>	<b>128,167</b>	<b>391,223</b>	<b>56%</b>	
<b>ADMINISTRATIVE COST</b>												
	<b>Staff cost</b>	<b>47,850</b>	<b>47,850</b>	<b>47,850</b>	<b>47,850</b>	<b>191,400</b>	<b>143,550</b>	<b>90,485</b>	<b>43,180</b>	<b>133,665</b>	<b>70%</b>	
	HR Manager/General office manager	3,000	3,000	3,000	3,000	12,000	9,000	7,997	3,590	11,587	97%	
	Accountant/cashier (n=2)	4,350	4,350	4,350	4,350	17,400	13,050	12,229	4,486	16,715	96%	
	Administrative Assistant	2,700	2,700	2,700	2,700	10,800	8,100	6,167	5,275	11,442	106%	
	IT service provider	3,900	3,900	3,900	3,900	15,600	11,700	7,399	3,795	11,194	72%	
	Drivers	15,900	15,900	15,900	15,900	63,600	47,700	35,274	17,043	52,317	82%	
	Interns	15,000	15,000	15,000	15,000	60,000	45,000	15,419	5,992	21,411	36%	
	Home office coordination (HOC)	3,000	3,000	3,000	3,000	12,000	9,000	6,000	3,000	9,000	75%	
	TA reallocation	5,000	5,000	0	0	10,000	0	0	0	0	0%	
	Family & moving costs, international	5,000	5,000	0	0	0	0	0	0	0	0%	
	TA housing	38,850	45,900	17,700	17,700	120,150	102,450	28,048	4,804	32,852	27%	
	Housing (long term housing international experts)	12,900	25,600	900	900	40,300	39,400	16,383	477	16,860	42%	
	Housing (long term national experts)	10,500	3,800	300	300	14,900	14,600	11,576	4,232	15,808	106%	
	Housing national, other than TA experts)	14,700	15,750	15,750	15,750	61,950	46,200	90	94	184	0%	
	House security	750	750	750	750	3,000	2,250	0	0	0	0%	
	Duty travel	31,450	45,950	37,450	32,050	146,900	114,850	153,586	58,130	211,716	144%	
	Duty travel in country (all costs)	2,250	2,250	2,250	2,250	9,000	6,750	5,900	2,321	8,221	91%	
	International travel (including leaves, repatriation)	1,500	3,000	3,000	4,500	12,000	7,500	9,052	3,008	12,060	100%	
	HOC travel (All cost)	2,500	2,500	2,500	2,500	10,000	7,500	2,789	0	2,789	28%	
	Vehicle operational costs	25,200	38,200	29,700	22,800	115,900	93,100	135,844	52,802	188,646	163%	
	Office Running Costs & Other Expenditures	20,660	20,350	20,350	26,250	87,610	61,360	118,756	26,887	145,643	166%	
	Office supplies (stationary, computer cables, copying paper etc.)	1,500	1,500	1,500	1,500	6,000	4,500	21,883	8,710	30,594	510%	
	Telecommunication and internet	7,800	7,800	7,800	7,800	31,200	23,400	31,571	9,553	41,124	132%	
	Other services (eg. printing, copying)	1,500	1,500	1,500	1,500	6,000	4,500	22,252	2,890	25,141	419%	
	Bank charges	1,610	1,200	1,200	1,200	5,210	4,010	2,610	844	3,454	66%	
	Internal training	500	600	600	1000	2,700	1,700	17,371	0	17,371	643%	
	Other expenditures	2,250	2,250	2,250	2,250	9,000	6,750	8,315	960	9,275	103%	
	CS and SB costs	5,500	5,500	5,500	11,000	27,500	16,500	14,755	3,929	18,684	68%	
	<b>Total administrative cost</b>	<b>143,810</b>	<b>165,050</b>	<b>123,350</b>	<b>123,850</b>	<b>556,060</b>	<b>422,210</b>	<b>390,875</b>	<b>132,332</b>	<b>523,207</b>	<b>94%</b>	
<b>OPERATIONAL COST</b>												
Result	1	Tree Growers establish and manage plantations	204,400	175,400	196,800	223,000	799,600	576,600	461,101	222,442	683,543	85%

Quarterly Progress and Expenditure Report from 1 January to 31 March 2022

Item			Quarterly budget (Euro)				AWP 2021/22 Budget	9 Months Budget	6 Month Actual	Actual (Q3)	9 Month Actuals	AWP USED in %
			Q1	Q2	Q3	Q4						
Output	1.1	<b>Private forestry organizations are strengthened</b>	<b>46,000</b>	<b>21,500</b>	<b>46,000</b>	<b>51,000</b>	<b>164,500</b>	<b>113,500</b>	<b>75,903</b>	<b>38,835</b>	<b>114,738</b>	<b>70%</b>
Activity	1.1.1	TGA mobilisation establishment and strengthening	45,500	21,000	45,500	50,500	162,500	112,000	75,527	38,835	114,362	70%
	1.1.2	Encouraging women and vulnerable people participation in TGAs.	500	500	500	500	2,000	1,500	376	0	376	19%
Output	1.2	<b>Stakeholders' capacity in tree growing has been strengthened</b>	<b>83,400</b>	<b>84,900</b>	<b>84,900</b>	<b>85,900</b>	<b>339,100</b>	<b>253,200</b>	<b>215,721</b>	<b>109,422</b>	<b>325,143</b>	<b>96%</b>
Activity	1.2.1	Forestry training and extension	9,000	9,000	9,000	9,000	36,000	27,000	16,571	23,575	40,146	112%
	1.2.2	Support in woodlot management plan	1,500	1,500	1,500	1,500	6,000	4,500	3,687	1,432	5,118	85%
	1.2.3	Improved tree seed production development	7,500	9,000	9,000	10,000	35,500	25,500	55,884	9,687	65,571	185%
	1.2.4	Operational staff	65,400	65,400	65,400	65,400	261,600	196,200	139,579	74,729	214,308	82%
Output	1.3	<b>Tree growers' access to forest finance increased and diversified</b>	<b>4,000</b>	<b>3,000</b>	<b>4,000</b>	<b>4,000</b>	<b>15,000</b>	<b>11,000</b>	<b>1,694</b>	<b>-</b>	<b>1,694</b>	<b>11%</b>
Activity	1.3.1	Forest financing facilitation	2,000	2,000	2,000	2,000	8,000	6,000	446	0	446	6%
	1.3.2	Support establishment of carbon forestry project	2,000	1,000	2,000	2,000	7,000	5,000	1,248	0	1,248	18%
Output	1.4	<b>People have increased capacity and resources to manage fires</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	<b>30,000</b>	<b>22,500</b>	<b>890</b>	<b>3,645</b>	<b>4,536</b>	<b>15%</b>
Activity	1.4.1	Establish landscape level land use planning model	4,500	4,500	4,500	4,500	18,000	13,500	0	1,237	1,237	7%
	1.4.2	Forest fires management trainings and extension	3,000	3,000	3,000	3,000	12,000	9,000	890	2,408	3,299	27%
Output	1.5	<b>Strengthened communication</b>	<b>13,000</b>	<b>13,000</b>	<b>13,000</b>	<b>13,000</b>	<b>52,000</b>	<b>39,000</b>	<b>27,918</b>	<b>26,543</b>	<b>54,461</b>	<b>105%</b>
Activity	1.5.1	Stakeholders' involvement and collaboration	10,000	10,000	10,000	10,000	40,000	30,000	24,871	20,300	45,171	113%
	1.5.2	Maintain programme communication media	3,000	3,000	3,000	3,000	12,000	9,000	3,048	6,242	9,290	77%
Output	1.6	<b>Institutionalization of private forestry</b>	<b>50,500</b>	<b>45,500</b>	<b>41,400</b>	<b>61,600</b>	<b>199,000</b>	<b>137,400</b>	<b>138,975</b>	<b>43,996</b>	<b>182,971</b>	<b>92%</b>
Activity	1.6.1	Integration of PFP activities in district work plans	9,000	9,000	9,000	9,000	36,000	27,000	26,870	11,998	38,869	108%
	1.6.2	Facilitation of CCROs issuance	17,500	12,500	2,400	2,600	35,000	32,400	11,108	12,113	23,221	66%
	1.6.3	Facilitation of VLUPs	24,000	24,000	30,000	30,000	108,000	78,000	67,438	19,884	87,323	81%
	1.6.4	Define investment profiles for plantation establishment	0	0	-	20,000	20,000	0	33,558	0	33,558	168%
Result	2	<b>SMEs establish and manage value-adding processing enterprises</b>	<b>217,600</b>	<b>253,700</b>	<b>212,100</b>	<b>210,600</b>	<b>894,000</b>	<b>683,400</b>	<b>331,026</b>	<b>165,599</b>	<b>496,625</b>	<b>56%</b>
Output	2.1	<b>Capacity of SMEs and their employees strengthened</b>	<b>116,100</b>	<b>141,200</b>	<b>95,100</b>	<b>93,600</b>	<b>446,000</b>	<b>352,400</b>	<b>188,381</b>	<b>83,708</b>	<b>272,088</b>	<b>61%</b>
Activity	2.1.1	Wood industries trainings and extension	77,500	43,500	37,500	37,500	196,000	158,500	113,349	35,556	148,905	76%
	2.1.2	Demonstration of appropriate forestry and wood processing technologies	0	58,000	18,000	18,000	94,000	76,000	0	186	186	0%
	2.1.3	Encourage participation of women, youth, and vulnerable groups in wood processing	750	750	750	750	3,000	2,250	860	16,605	17,465	582%

Quarterly Progress and Expenditure Report from 1 January to 31 March 2022

Item			Quarterly budget (Euro)				AWP 2021/22 Budget	9 Months Budget	6 Month Actual	Actual (Q3)	9 Month Actuals	AWP USED in %
			Q1	Q2	Q3	Q4						
	2.1.4	Promote decent work, health and safety in forestry	500	1,500	1,500	1,500	5,000	3,500	499	2,144	2,644	53%
	2.1.5	Operational staffs	37,350	37,450	37,350	35,850	148,000	112,150	73,672	29,217	102,889	70%
Output	<b>2.2</b>	<b>Increased access of SMEs to financing</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>24,000</b>	<b>18,000</b>	<b>2,814</b>	<b>8,761</b>	<b>11,575</b>	<b>48%</b>
Activity	2.2.1	Support SMEs in preparing business plans	3,000	3,000	3,000	3,000	12,000	9,000	1,900	4,905	6,805	57%
	2.2.2	Linking SMEs and financial institutions	1,500	1,500	1,500	1,500	6,000	4,500	145	1,868	2,013	34%
	2.2.3	Supporting SMEs in sourcing global investment funds	1,500	1,500	1,500	1,500	6,000	4,500	769	1,988	2,757	46%
Output	<b>2.3</b>	<b>Improved recovery of raw materials and quality of products along the processing value chain</b>	<b>71,500</b>	<b>91,500</b>	<b>91,500</b>	<b>91,500</b>	<b>346,000</b>	<b>254,500</b>	<b>121,419</b>	<b>68,076</b>	<b>189,495</b>	<b>55%</b>
Activity	2.3.1	Development of appropriate forest and wood processing technologies	6,000	6,000	6,000	6,000	24,000	18,000	8,518	18,805	27,323	114%
	2.3.2	Product development and improved use of wood waste (Wood te	30,000	30,000	30,000	30,000	120,000	90,000	27,221	5,289	32,510	27%
	2.3.3	Operational staff	35,500	55,500	55,500	55,500	202,000	146,500	85,680	43,982	129,662	64%
Output	<b>2.4</b>	<b>Improved communication and integration of forestry and wood industry associations, enterprises, and clients</b>	<b>24,000</b>	<b>15,000</b>	<b>19,500</b>	<b>19,500</b>	<b>78,000</b>	<b>58,500</b>	<b>18,412</b>	<b>5,054</b>	<b>23,466</b>	<b>30%</b>
Activity	2.4.1	Wood industry and forestry integration	6,000	7,500	12,000	12,000	37,500	25,500	8,804	3,590	12,394	33%
	2.4.2	Development and synchronisation of FMIS and Mals	1,500				1,500	1,500	0	204	204	14%
	2.4.3	Facilitation of dialogue and liaison platform	10,500	1,500	1,500	1,500	15,000	13,500	8,729	0	8,729	58%
	2.4.4	Association development in wood industry sector	6,000	6,000	6,000	6,000	24,000	18,000	879	1,260	2,139	9%
<b>Total operational cost</b>			<b>422,000</b>	<b>429,100</b>	<b>408,900</b>	<b>433,600</b>	<b>1,693,600</b>	<b>1,260,000</b>	<b>792,127</b>	<b>388,041</b>	<b>1,180,168</b>	<b>70%</b>
<b>PROCUREMENT</b>												
	<b>3.1</b>	<b>Procurement</b>	<b>86,500</b>	<b>31,500</b>	<b>48,500</b>	<b>13,500</b>	<b>180,000</b>	<b>166,500</b>	<b>35,520</b>	<b>72,802</b>	<b>108,322</b>	<b>60%</b>
	3.1.1	Service provision	6,000	6,000	3,000	3,000	18,000	15,000	0	180	180	1%
	3.1.2	Machineries and tools	15,000	15,000	35,000	-	65,000	65,000	29,570	16,593	46,163	71%
	3.1.3	Computers, mobile phones, and Software related items	3,000	3,000	3,000	3,000	12,000	9,000	4,278	2,627	6,904	58%
	3.1.4	Office Equipment	6,000	6,000	6,000	6,000	24,000	18,000	1,672	3,574	5,246	22%
	3.1.5	Safety Equipment and working gears	1,500	1,500	1,500	1,500	6,000	4,500	0	0	0	0%
	3.1.6	Motorcycles and Computers for district MOUs	50,000	0	-	-	50,000	50,000	0	49,829	49,829	100%
	3.1.7	Plantation management tool kit for TGAs	5,000	0	-	-	5,000	5,000	0	0	0	0%
	<b>3.3</b>	<b>Office operational costs</b>	<b>9,300</b>	<b>22,600</b>	<b>8,100</b>	<b>8,100</b>	<b>48,100</b>	<b>40,000</b>	<b>70,799</b>	<b>22,846</b>	<b>93,645</b>	<b>195%</b>
	3.3.1	Office equipment	300	300	300	300	1,200	900	178	3,524	3,702	309%
	3.3.2	Office rent and renovation, Iringa	4,500	19,000	4,500	4,500	32,500	28,000	30,156	8,586	38,742	119%



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Item			Quarterly budget (Euro)				AWP 2021/22 Budget	9 Months Budget	6 Month Actual	Actual (Q3)	9 Month Actuals	AWP USED in %
			Q1	Q2	Q3	Q4						
	3.3.3	Office rent and renovation, FWITC	2,100	900	900	900	4,800	3,900	37,739	5,234	42,973	895%
	3.3.4	Office rent and renovation, Njombe	1,200	1,200	1,200	1,200	4,800	3,600	974	4,228	5,203	108%
	3.3.5	Office rent and renovation, Makete	1,200	1,200	1,200	1,200	4,800	3,600	1,751	1,274	3,025	63%
		<b>Out grower scheme</b>	<b>6,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,000</b>	<b>6,000</b>	<b>9,712</b>	<b>-</b>	<b>9,712</b>	<b>162%</b>
		Joint M&E mission and reviews	-	0	-	-	-	-	-	-	-	-
		Contingency	-	0	-	-	-	-	-	-	-	-
		Total contingency and M&E	-	0	-	-	-	-	-	-	-	-
<b>GRAND TOTAL</b>			<b>846,909</b>	<b>791,809</b>	<b>777,109</b>	<b>766,809</b>	<b>3,182,635</b>	<b>2,417,992</b>	<b>1,562,090</b>	<b>744,856</b>	<b>2,306,946</b>	<b>72%</b>

Quarterly Progress and Expenditure Report from 1 January to 31 March 2022

**Annexe 2 Update on the procurement status**

Item and sub-item	Justification	Quantity	Amount (Euro)	Status	
<b>3100 Procurement</b>					
3110	Service provision	Administrational related service provision	Unspecified	12,000	This will be fully utilized in Q4, 2022
3120	Machineries and tools	Items related to FWITC joinery and charcoal productions as well as FTI machinery.		65,000	
		FWITC Machineries	Joinery and tools	30,000	The procurement was completed within the budget 29,750 euro
		Support for FITI and FTI	Unspecified	35,000	Mobile band saw for FTI the technical specifications have been completed -to be procured in fourth quarter.
3130	Computers, mobile phones, and Software related items	This a provision for new staff/interns and consultants who will be contracted	Microsoft 365 software, 5 Laptops,	12,000	Procurement have been done. About 58% of the budget has been spent
3140	Office Equipment	General office equipment	3 Printers, 3 Scanners, 1 Plotter	24,000	To be implemented in Q4. About 22% has been spent
3150	Safety Equipment and working gears	General safety working gears	FWITC Sawmill/Joinery operators	6,000	To be completed in Q4
3160	Motorcycles and Computers for district MOUs	Motorcycles for district liaison personnel for Makete, Njombe & Mafinga clusters	14	50,000	Completed in January 2022 and are on clearing stage
3170	TGA Plantation Management Equipment	Plantation management toolkits (Pruning saws, thinning saws, and other plantation management equipment)	Unspecified	17,000	To be completed in Q4
<b>Service provision</b>					
2120	Demonstration of appropriate forestry and wood processing technologies	Service provision to facilitate ToT for operating the mobile training unit ( <b>Budgeted under activity 2.1.2</b> ).	1 service provider	40,000	To be implemented in Q4 subject to clearance of Mobile Training units
		Carried forward from 2020/21 and upon arrival of the mobile training unit equipment.			

Quarterly Progress and Expenditure Report from 1 January to 31 March 2022

Item and sub-item		Justification	Quantity	Amount (Euro)	Status
	TTGAU Capacity building	To facilitate strengthening of TGA outside programme area including those established during PFP 1. <b>(Budgeted under activity 1.1.1)</b>	1 service provider	40,000	TTGAU has been engaged and will be completed in Q4
	SME strengthening Service Provision	To facilitate strengthening of wood processing SMEs <b>(Budgeted under activity 2.1.1)</b>  This was carried forward from 2020/21 and it is an ongoing service provision contract.	1 service provider	30,000	The service provision was completed (30,000 euro spent for the service provision by end of November 2021). It is on track with our AWP.
	Communication facilitation Services provision	To facilitate communication services including development of the communication strategy. <b>(Budgeted under activity 1.5)</b>  It is an ongoing service provision carried forward from 2020/21.	1 service provider	5,000	It is completed (5,000 euro spent by end of November 2021).
	Land Tenure Service Provision	The service provision facilitate issuance of 1,500 CCROs. It is charged <b>under 1.6.2 activity budget.</b>	1 service provider	30,000	The pilot study was completed at rate of 66% of the AWP allocated budget.
	Wood technologist consultancy	A wood technologist to support SMEs furniture manufacturers. It is charged <b>under 2.3.3 budget line.</b>	To be decided during ToRs development.	100,000	The wood technologist recruited.
	Strengthening advance furniture manufacture.	A service provision for strengthening advanced furniture manufacture in Iringa. It is charged <b>under 2.3.2 activity budget.</b>	Number of experts to be defined during ToRs development	100,000	The contract was approved and signed on 25 March 2022 and the work is ongoing.
<b>Other carried forward procurement</b>					
3181	Tractor 175 hp fitted with protective guards for forestry and equipped with a heavy-duty front-end loader	Bought waiting for shipment from Finland to Tanzania	Part of mobile training units	205,494	The waiver request on "Dangerous goods" (anti-bacterial fluid of EUR439) fee of TZS 63,424,097.42 was rejected by Tanzania Port Authority with a reason that it has no authority to do so. In return MNRT submitted the request to Ministry of Finance for attention. MNRT/MFA are assisting the PFP on following up
3191	Tractor mounted logging trailer with crane				



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Village name	Management Unit (MU)	District	Council	Presence of VLUP	TGA existence status			Mobilisation stage							Establishment stage				Registration					
					Presence of TGA	Number of TGAs	Registered at:	Communicate with the relevant institution	Communicate with responsible authorities	Meeting at the ward office	Meeting village council	First village assembly	Awareness-raising in hamlet	Second village assembly	Governance training	Selection of interim leaders	Development of constitution	Registration on progress	Registered					
																			District	MOHA				
29	Igosi	MU-4	Wanging'ombe	Wanging'ombe DC	No	No			x	x	x	x	x	x	x	x	x	x	x	x	x			
30	Makoga	MU-4	Wanging'ombe	Wanging'ombe DC	No	No			x	x	x	x	x	x	x	x	x	x	x	x	x	x		
31	Uhekule	MU-4	Wanging'ombe	Wanging'ombe DC	No	No			x	x	x	x	x	x	x	x	x	x	x	x	x	x		
32	Ujindile	MU-4	Wanging'ombe	Wanging'ombe DC	No	No			x	x	x	x	x	x	x	x	x	x	x	x	x	x		
33	Wangama	MU-4	Wanging'ombe	Wanging'ombe DC	No	No			x	x	x	x	x	x	x	x	x	x	x	x	x	x		
<b>Mafinga forest industry cluster</b>																								
34	Ikongosi	MU-1	Mufindi	Mufindi DC	No	No			x	x	x	x	x	x	x	x	x	x	x	x	x			
35	Wami	MU-1	Mufindi	Mufindi DC	Yes	Yes	1	District															x	
36	Ugesa	MU-1	Mufindi	Mufindi DC	Yes	No			x	x	x	x	x	x	x	x	x	x	x	x	x	x		
37	Vikula	MU-1	Mufindi	Mufindi DC	No	Yes	1	MOHA																x
38	Nundwe	MU-1	Mufindi	Mufindi DC	Yes	Yes	1	MOHA																x
39	Mwitikilwa	MU-2	Mufindi	Mufindi DC	No	No			x	x	x	x	x	x	x	x	x	x	x	x	x	x		
40	Ihefu	MU-2	Mufindi	Mufindi DC	No	No			x	x	x	x	x	x	x	x	x	x	x	x	x	x		
41	Ifwagi	MU-2	Mufindi	Mufindi DC	No	No			x	x	x	x	x	x	x	x	x	x	x	x	x	x		
42	Ludilo	MU-2	Mufindi	Mufindi DC	No	No			x	x	x	x	x	x	x	x	x	x	x	x	x	x		
43	Kidete	MU-2	Mufindi	Mufindi DC	No	No			x	x	x	x	x	x	x	x	x	x	x	x	x	x		
44	Kihanga	MU-3	Mufindi	Mufindi DC	No	No			x	x	x	x	x	x	x	x	x	x	x	x	x	x		
45	Kitiru	MU-3	Mufindi	Mufindi DC	No	No			x	x	x	x	x	x	x	x	x	x	x	x	x	x		
46	Sawala	MU-3	Mufindi	Mufindi DC	No	No			x	x	x	x	x	x	x	x	x	x	x	x	x	x		
47	Itona	MU-3	Mufindi	Mufindi DC	No	No			x	x	x	x	x	x	x	x	x	x	x	x	x	x		
48	Mtili	MU-3	Mufindi	Mufindi DC	No	No			x	x	x	x	x	x	x	x	x	x	x	x	x	x		
49	Matanana	MU-5	Mufindi	Mafinga TC	Yes	No			x	x	x	x	x	x	x	x	x	x	x	x	x	x		
50	Mtula	MU-5	Mufindi	Mafinga TC	No	No			x	x	x	x	x	x	x	x	x	x	x	x	x	x		
51	Mkanzaule	MU-5	Mufindi	Mafinga TC	No	No			x	x	x	x	x	x	x	x	x	x	x	x	x	x		
52	Mdeke	MU-6	Kilolo	Kilolo DC	Yes	No			x	x	x	x	x	x	x	x	x	x	x	x	x	x		
53	Boma la ng'ombe	MU-6	Kilolo	Kilolo DC	No	No			x	x	x	x	x	x	x	x	x	x	x	x	x	x		
54	Lyamko	MU-6	Kilolo	Kilolo DC	Yes	Yes	1	District																x
55	Mwatasi	MU-6	Kilolo	Kilolo DC	No	No			x	x	x	x	x	x	x	x	x	x	x	x	x	x		
56	Wangama	MU-6	Kilolo	Kilolo DC	No	No			x	x	x	x	x	x	x	x	x	x	x	x	x	x		
<b>Njombe forest industry cluster</b>																								
57	Lyalalo	MU-1	Njombe	Njombe DC	No	No			x	x	x	x	x	x	x	x	x	x	x	x	x	x		
58	Isoliwaya	MU-1	Njombe	Njombe DC	No	No			x	x	x	x	x	x	x	x	x	x	x	x	x	x		
59	Wanginyi	MU-1	Njombe	Njombe DC	No	No			x	x	x	x	x	x	x	x	x	x	x	x	x	x		

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Village name	Management Unit (MU)	District	Council	Presence of VLUP	TGA existence status			Mobilisation stage						Establishment stage				District	MOHA			
					Presence of TGA	Number of TGAs	Registered at:	Communicate with the relevant institution	Communicate with responsible authorities	Meeting at the ward office	Meeting village council	First village assembly	Awareness-raising in hamlet	Second village assembly	Governance training	Selection of interim leaders	Development of constitution			Registration		
																				Registration on progress	Registered	
60	Iyembela	MU-1	Njombe	Njombe DC	No	No			x	x	x	x	x	x	x	x	x	x	x	x		
61	Kidegembye	MU-2	Njombe	Njombe DC	No	No			x	x	x	x	x	x	x	x	x	x	x	x		
62	Havanga	MU-2	Njombe	Njombe DC	No	No			x	x	x	x	x	x	x	x	x	x	x	x		
63	Image	MU-2	Njombe	Njombe DC	No	No			x	x	x	x	x	x	x	x	x	x	x	x		
64	Iboya	MU-3	Njombe	Njombe TC	Yes	Yes	1	District													x	
65	Ihanga	MU-3	Njombe	Njombe TC	No	No			x	x	x	x	x	x	x	x	x	x	x	x		
66	Itipula	MU-3	Njombe	Njombe TC	No	No			x	x	x	x	x	x	x	x	x	x	x	x		
67	Mtila	MU-4	Njombe	Njombe TC	No	No			x	x	x	x	x	x	x	x	x	x	x	x		
68	Madobole	MU-4	Njombe	Njombe TC	No	No			x	x	x	x	x	x	x	x	x	x	x	x		
69	Matola	MU-4	Njombe	Njombe TC	No	No			x	x	x	x	x	x	x	x	x	x	x	x		
70	Kitulila	MU-4	Njombe	Njombe TC	No	No			x	x	x	x	x	x	x	x	x	x	x	x		
71	Madope	MU-5	Ludewa	Ludewa DC	Yes	Yes	1	District													x	
72	Mangalanyene	MU-5	Ludewa	Ludewa DC	No	No			x	x	x	x	x	x	x	x	x	x	x	x		
73	Manga	MU-5	Ludewa	Ludewa DC	No	No			x	x	x	x	x	x	x	x	x	x	x	x		
74	Madilu	MU-6	Ludewa	Ludewa DC	No	No			x	x	x	x	x	x	x	x	x	x	x	x		
75	Ilawa	MU-6	Ludewa	Ludewa DC	No	No			x	x	x	x	x	x	x	x	x	x	x	x		
76	Ilininda	MU-6	Ludewa	Ludewa DC	No	No			x	x	x	x	x	x	x	x	x	x	x	x		
77	Igawisenga	MU-7	Madaba	Madaba DC	No	Yes	1	MOHA													x	
78	Wino	MU-7	Madaba	Madaba DC	Yes	Yes	2	1 MOHA and 1 District													1x 1x	
79	Lilondo	MU-7	Madaba	Madaba DC	Yes	Yes	2	1 MOHA and 1 District													1x 1x	
80	Maweso	MU-7	Madaba	Madaba DC	Yes	Yes	1	District													x	
<b>Industrial Hubs</b>																						
	Mafinga town	MU-4	Mufindi	Mafinga TC	Mafinga forest industry cluster																	
	Makambako town	-	Njombe	Makambako TC	Njombe forest industry cluster																	

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Annexe 4 Milestones reached by TGAs in the programme area

Village Name	Council	TGA registered	Permanent leaders elected	Re-election of leaders is carried out in line with the constitution	GA and EC meetings are held in line with the constitution	Agenda and minutes distributed	TGA office is established	Bank account opened, accounting procedures and cash handling systems in place	Finance reports are prepared in line with the constitution and made available to members	An external audit carried out annually	Assets are recorded, and the list is available	The asset list is updated annually	Archives is established with storing facilities for all TGA documents	The constitution welcomes new members	The number of members in the TGA is 50% of the tree growers in the village	The number of members is 75% of the members in the village	Annual plan of operations (AOP) or similar prepared to guide service delivery	Operations are carried out to some extent in line with the AOP or similar	AOP or similar, is prepared for two years	Operations are carried out to a greater extent in line with the AOP or similar.	Service delivery provides income enabling TGA to expand on services	Reports are prepared in line with the requirements in the constitution	Digital system is in place and operational for information sharing	The system provides regularly up-date information valuable for income generation for the tree growers	
<b>Makete Forest Industry Cluster</b>																									
Ibaga	Makete DC	x																							
Ilindiwe		x	x	x	x																				
Malembuli		x	x	x	x																				
Mang'oto		x																							
Usungilo		x																							
Ipepo		x																							
Ihela		x	x	x	x	x																			
Lupalilo		x																							
Nkenja		x																							
Isapulano		x																							
Ivalalila		x																							
Ludihani		x																							
Mago		x	x	x	x	x		x																	
Kisinga		x																							
Luvulunge		x																							
Ndulamo		x																							
Ivilikinge		x																							
Bulongwa		x																							
Mwakauta		x																							
Iniho		x																							
Kidope		x																							
Lumage		x																							
Ipelele		x																							
Morongwa		Wanging'ombe DC	x																						
Imalilo	x																								
Mwilamba	x																								
Kipengele	x																								
Mafinga	x																								



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Village Name	Council	TGA registered	Permanent leaders elected	Re-election of leaders is carried out in line with the constitution	GA and EC meetings are held in line with the constitution	Agenda and minutes distributed	TGA office is established	Bank account opened, accounting procedures and cash handling systems in place	Finance reports are prepared in line with the constitution and made available to members	An external audit carried out annually	Assets are recorded, and the list is available	The asset list is updated annually	Archives is established with storing facilities for all TGA documents	The constitution welcomes new members	The number of members in the TGA is 50% of the tree growers in the village	The number of members is 75% of the members in the village	Annual plan of operations (AOP) or similar prepared to guide service delivery	Operations are carried out to some extent in line with the AOP or similar	AOP or similar, is prepared for two years	Operations are carried out to a greater extent in line with the AOP or similar.	Service delivery provides income enabling TGA to expand on services	Reports are prepared in line with the requirements in the constitution	Digital system is in place and operational for information sharing	The system provides regularly up-date information valuable for income generation for the tree growers
Igosi		x																						
Makoga		x																						
Uhekule		x																						
Ujindile		x																						
Wangama		x																						
<b>Mafinga forest industry cluster</b>																								
Ikongosi	Mafinga TC	x																						
Wami		x	x	x	x	x		x																
Ugesa		x																						
Vikula		x	x	x	x	x		x																
Nundwe		x	x	x	x	x		x																
Mwitikilwa		x																						
Ihefu		x																						
Ifwagi		x																						
Ludilo		x																						
Kidete		x																						
Kihanga		x																						
Kitiru		x																						
Sawala		x																						
Itona		x																						
Mtili		x																						
Matanana		x																						
Mtula		x																						
Mwenzeule		x																						
Mdeke	Kilolo DC	x																						
Boma la ng'ombe		x																						
Lyamko		x	x	x	x	x		x																
Mwatasi		x																						
Wangama		x																						
<b>Njombe forest industry cluster</b>																								
Lyalalo																								

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Village Name	Council	TGA registered	Permanent leaders elected	Re-election of leaders is carried out in line with the constitution	GA and EC meetings are held in line with the constitution	Agenda and minutes distributed	TGA office is established	Bank account opened, accounting procedures and cash handling systems in place	Finance reports are prepared in line with the constitution and made available to members	An external audit carried out annually	Assets are recorded, and the list is available	The asset list is updated annually	Archives is established with storing facilities for all TGA documents	The constitution welcomes new members	The number of members in the TGA is 50% of the tree growers in the village	The number of members is 75% of the members in the village	Annual plan of operations (AOP) or similar prepared to guide service delivery	Operations are carried out to some extent in line with the AOP or similar	AOP or similar, is prepared for two years	Operations are carried out to a greater extent in line with the AOP or similar.	Service delivery provides income enabling TGA to expand on services	Reports are prepared in line with the requirements in the constitution	Digital system is in place and operational for information sharing	The system provides regularly up-date information valuable for income generation for the tree growers	
Isoliwaya	Njombe DC	x																							
Wanginyi		x																							
Iyembela		x																							
Kidegembye		x																							
Havanga		x																							
Image		x																							
Iboya	Njombe TC	x	x	x	x	x	x	x																	
Ihanga		x																							
Itipula		x																							
Mtila		x																							
Madobole		x																							
Matola		x																							
Kitulila	x																								
Madope	Ludewa DC	x	x	x	x	x																			
Mangalanyene		x																							
Manga		x																							
Madilu		x																							
Ilawa		x																							
Ilininda		x																							
Igawisenga	Madaba DC	x																							
Wino		x	x	x	x	x		x																	
Lilondo		x	x	x	x	x																			
Maweso		x	x	x	x	x	x	x																	

**Annexe 5 PFP 2 engagement in stakeholders' meetings and workshops**

Event title and date		Purpose or theme	Key outcome or resolutions
1	Mufindi District Business Council meeting (8 Feb 2022)	To discuss forest related business opportunities and challenges across the value chain	<ul style="list-style-type: none"> <li>PFP2 to be positioned to conduct extension and training on wood processing and furniture improvements through the wood technologist.</li> <li>PFP2 to participate in the fire task force and share its expertise</li> <li>Chinese association and TCCIA to seek for a joint meeting to normalize the situation of permit for exporting veneer</li> </ul>
2	Kilolo District Business council meeting (18 March 2022)	To discuss business environment in Kilolo district	<ul style="list-style-type: none"> <li>The district commissioner to follow up with TRA to address VAT issues that were raised by SMEs</li> </ul>
3	International National tree planting day (21 March 2022)	To commemorate for the first time in Tanzania the international tree planting day, and also the national tree planting day that aimed to promote tree planting in lake zone areas-Mwanza	TFS to identify suitable areas and species that responds well in lake zone. TFS and stakeholders to establish tree nurseries in every district of lake zone
4	Strategic Meeting with Mufindi District Commissioner (28 March 2022)	To discuss how PFP 2 could complement in district strategic plans	<ul style="list-style-type: none"> <li>The district commissioner acknowledged PFP2 support in VLUP and plantations management in Mufindi district</li> <li>The district commissioner wanted to be part of the PFP2 landscape fire prevention strategies</li> <li>The district commissioner is negotiating with 2 councils in Mufindi to allocate a budget for SMEs to be trained at FWITC in furniture improvement and wood technology for short courses.</li> </ul>
5	ERET debriefing (21 March 2022)	To discuss preliminary finding by ERET and providing response	The final report will be share in the near future
6	Meeting with RAS Ruvuma (10 February 2022)	To brief the RAS and the Ruvuma RC office on progress on PFP2 implementation in Ruvuma Region	The Ruvuma RAS was very impressed with PFP2 progress in Madaba villages where we are work. He ordered the RFO to give cooperation in ensuring that the DC office will give introduction letter of the TGAs in Madaba to the Registrar of Association in the MoHA
7	Meeting with Songea DC (17 February 2022)	To tell him on the need to register TGAs in the MoHA and requesting him to writte letters to introduce the association to MoHA	He was positive, he requested to send him all the requirements for for each TGA to be registererd in the MoHA before he writtes intoducion letters.

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Event title and date		Purpose or theme	Key outcome or resolutions
8	Meeting with DAS Njombe (28 March 2022)	To tell him on the need to register TGAs in the MoHA and requesting him to write letters to introduce the association to MoHA	He was positive and requested his Office Secretary to write us those introduction letters
9	Meeting with Community Development Office and DED Madaba (22 March 2022)	Discussion on need to involve vulnerable people for Madaba District Council especially those identified under TASAF	The DED was very positive with the idea and he asked the CDOs to ensure that the TASAF beneficiaries are benefiting from the programme as will be in capability of PFP2
10	WoodExpo trade fair Dar es salaam (23 – 25 March 2022)	Wood industries technologies exhibitions	Networking for sourcing wood industries tools for sawmilling, carpentry and safety operations.

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Annexe 6 VLUP information on reserved areas and population data

S/n	Village name	District	Reserved area (Hectare)				Population information			
			TFS natural forest	District Natural Forest	Village Natural Forest	Total protected forest	Household Number	Males Number	Females Number	Total population
Villages supported in VLUP on 2020/21 AWP										
1	Mwakauta	Makete	0	0	10.69	10.69	120	190	240	430
2	Ivilikinge	Makete	0	35.26	0	35.26	240	405	507	912
3	Isapulano	Makete	0	0	0	0	546	726	950	1676
4	Lumage	Incomplete due to the unresolved land demarcation for hydro-electric project by TANESCO.								
<b>Sub-total</b>			<b>0</b>	<b>35.26</b>	<b>10.69</b>	<b>45.95</b>	<b>906</b>	<b>1,321</b>	<b>1,697</b>	<b>3,018</b>
Villages supported in VLUP on 2021/22 AWP										
1	Wanginyi	Njombe	0	0	0	0	268	404	549	953
2	Iyembela	Njombe	0	0	0	0	387	655	899	1554
3	Ilininda	Ludewa	4,525.14	0	0	4525.14	623	1187	1691	2878
4	Ilawa	Ludewa	277.15	0	0	277.15	255	371	421	792
5	Mangalanyene	Ludewa	0	245.92	143.01	388.93	358	657	778	1,435
6	Manga	Ludewa	0	0	0	0	522	937	964	1881
7	Kihanga	Mufindi	0	0	0	0	639	916	1120	2036
8	Kidete	Mufindi	0	90.03	0	90.03	613	1,450	1,576	3026
9	Wangama	Kilolo	0	0	4.37	4.37	523	1031	1059	2090
10	Mwatasi	Kilolo	0	0	12.68	12.68	493	1023	890	1913
11	Ihefu	Mufindi	0	0	0	0	764	1,245	1,562	2,807
12	Mwitikilwa	Mufindi	0	55.89	0	55.89	811	846	1,315	2161
<b>Sub-total</b>			<b>4,802.29</b>	<b>391.84</b>	<b>160.06</b>	<b>5,354.19</b>	<b>6,256</b>	<b>10,722</b>	<b>12,824</b>	<b>23,526</b>
<b>GRAND TOTAL</b>			<b>4,802.29</b>	<b>427.10</b>	<b>170.75</b>	<b>5,400.14</b>	<b>7,162</b>	<b>12,043</b>	<b>14,521</b>	<b>26,544</b>

**Annexe 7 Villages received fire management extension, and participating in piloting of market information system**

Village	Council	PFP 2 support	
		Village received fire management extension services	Villages participated in the piloting of the market information system
<b>Makete Forest Industry Cluster</b>			
1	Ibaga	Makete DC	x
2	Ilindiwe	Makete DC	x
3	Malembuli	Makete DC	x
4	Mang'oto	Makete DC	x
5	Usungilo	Makete DC	x
6	Ipepo	Makete DC	x
7	Ihela	Makete DC	x
8	Lupalilo	Makete DC	x
9	Nkenja	Makete DC	x
10	Isapulano	Makete DC	x
11	Ivalalila	Makete DC	x
12	Ludihani	Makete DC	x
13	Mago	Makete DC	x
14	Kisinga	Makete DC	x
15	Luvulunge	Makete DC	x
16	Ndulamo	Makete DC	x
17	Ivilikinge	Makete DC	x
18	Bulongwa	Makete DC	x
19	Mwakauta	Makete DC	x
20	Iniho	Makete DC	x
21	Kidope	Makete DC	x
22	Lumage	Makete DC	x
23	Ipelele	Makete DC	x
24	Morongwa	Wanging'ombe DC	x
25	Imalilo	Wanging'ombe DC	x
26	Mwilamba	Wanging'ombe DC	x
27	Kipengele	Wanging'ombe DC	x
28	Mafinga	Wanging'ombe DC	x
29	Igosi	Wanging'ombe DC	x
30	Makoga	Wanging'ombe DC	x
31	Uhekule	Wanging'ombe DC	x
32	Ujindile	Wanging'ombe DC	x
33	Wangama	Wanging'ombe DC	x
<b>Mafinga forest industry cluster</b>			
34	Ikongosi	Mufindi DC	x

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Village		Council	PFP 2 support	
			Village received fire management extension services	Villages participated in the piloting of the market information system
35	Wami	Mufindi DC	x	
36	Ugesa	Mufindi DC	x	
37	Vikula	Mufindi DC	x	
38	Nundwe	Mufindi DC	x	
39	Mwitikilwa	Mufindi DC	x	
40	Ihefu	Mufindi DC	x	
41	Ifwagi	Mufindi DC	x	
42	Ludilo	Mufindi DC	x	
43	Kidete	Mufindi DC	x	
44	Kihanga	Mufindi DC	x	
45	Kitiru	Mufindi DC	x	
46	Sawala	Mufindi DC	x	
47	Itona	Mufindi DC	x	
48	Mtili	Mufindi DC	x	
49	Matanana	Mafinga TC	x	
50	Mtula	Mafinga TC	x	
51	Mkanzaule	Mafinga TC	x	
52	Mdeke	Kilolo DC	x	
53	Boma la ng'ombe	Kilolo DC	x	
54	Lyamko	Kilolo DC	x	
55	Mwatasi	Kilolo DC	x	
56	Wangama	Kilolo DC	x	
<b>Njombe forest industry cluster</b>				
57	Lyalalo	Njombe DC	x	
58	Isoliwaya	Njombe DC	x	x
59	Wanginyi	Njombe DC	x	x
60	Iyembela	Njombe DC	x	
61	Kidegembye	Njombe DC	x	x
62	Havanga	Njombe DC	x	
63	Image	Njombe DC	x	
64	Iboya	Njombe TC	x	x
65	Ihanga	Njombe TC	x	x
66	Itipula	Njombe TC	x	
67	Mtila	Njombe TC	x	
68	Madobole	Njombe TC	x	x
69	Matola	Njombe TC	x	x
70	Kitulila	Njombe TC	x	
71	Madope	Ludewa DC	x	x



Quarterly Progress and Expenditure Report from 1 January to 31 March 2022

Village		Council	PFP 2 support	
			Village received fire management extension services	Villages participated in the piloting of the market information system
72	Mangalanyene	Ludewa DC	x	
73	Manga	Ludewa DC	x	
74	Madilu	Ludewa DC	x	
75	Ilawa	Ludewa DC	x	
76	Ilininda	Ludewa DC	x	
77	Igawisenga	Madaba DC	x	
78	Wino	Madaba DC	x	x
79	Lilondo	Madaba DC	x	x
80	Maweso	Madaba DC	x	



**Indufor** ...forest intelligence

**NIRAS**